

**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)



**Circular No. 162 / 2021**

**Notification for Admission to Various Diploma & Certificate Courses:  
(Academic Year 2021-22)  
Online Entrance Examination (OEE)**

Online applications are invited from all eligible candidates for admission to various Diploma and Certificate Courses offered by the University Departments/Centres/Schools.

**1. Entrance Examination & Admission:**

- Candidate shall be admitted to the above courses strictly on the basis of merit in the Entrance Examination
- Syllabus for the Entrance Examination of each course will be available on the webpage of respective University Departments.
- The Entrance Examination will be conducted by the Department which runs the course.
- The details schedule of entrance exam will be available on the web site of the respective Department. *(The schedule is subject to change. Detailed schedule of date and time of each exam and mode of exam will be announced later on SPPU website)*
- For further details on admission criteria/merit list, please contact respective University Departments.
- Admission for various Diploma/Certificate courses shall be as per the provision of Ordinance 181-A amended, University Order. (Circular No. PGS/1821/ dated 14/06/2019).

**2. Schedule and Conduct of the Entrance Examination:**

- The schedule of the process of submission of application form and OEE will be as follows:
  - a) Commencement of filling of online application : 14<sup>th</sup> June, 2021
  - b) Last date of filling online application : 04<sup>th</sup> July, 2021 (11.59 pm)
  - c) Last date of filling online application with late fee : 10<sup>th</sup> July, 2021 (11.59 pm)
  - d) Schedule of Online Entrance Examination : *Detailed schedule of date and time of each exam and mode of exam will be announced later on SPPU website.*
  - e) Duration of the Online Entrance Exam : 1 Hrs (inclusive of both the sections)
  - f) Publication of marks on the University website : will be notified on university website
- Candidates can download online admit card (hall ticket) 5 days before of the online examination using the 'Login Id and Password' of the application form. Candidate should carry the print out of the admit card to the exam centre.
- No separate certificate of result will be issued by Savitribai Phule Pune University.

### **3. Courses & Eligibility:**

- For the list of Diploma and Certificate courses and their eligibility criteria, please refer to Annexure B
- Candidates who are in the final year of qualifying examination of the course (as per Annexure- B) are allowed to apply for the Entrance Exam. However, the admission of such candidates is subject to their passing the qualifying examination.

### **4. Reservation:**

- Reservation in admission of students to various Diploma & Certificate courses shall be as per the norms laid down by the Government of Maharashtra from time to time including reservation for the person with disabilities/Orphan and Defence Personnel's Child / Ex-Serviceman Child.
- 30% seats are reserved for female candidates for Under Graduate courses as per Government of Maharashtra Rules.
- Reservation for SBC category as per Government of Maharashtra rules.

### **5. Supernumerary Quota:**

- Supernumerary quota for admission to Post-Graduate/ Graduate/ Integrated/ Interdisciplinary courses shall be as per the provision of Ordinance 181-A amended, University Order. (Circular No. PGS/1821/ dated 14/06/2019).
- In case of candidates who want to seek admission under supernumerary quota, it is necessary to upload the appropriate documents issued by competent authority at the time of application. (Refer Annexure).

### **6. Processing Fees and Mode of Payment:**

- Following fee is applicable for application of a single programme:
  - a) For candidates belonging to Open category : Rs. 500/-
  - b) For candidates belonging to Reserved categories : Rs. 350/-with late fee Rs. 750/-
- Candidates applying for entrance exam of multiple courses are required to pay the fees separately for each course.
- Payment should be done online using Debit/Credit Card/Net Banking etc.

### **7. Instructions for Filling Online Application:**

- Online application form is available on the website:  
<https://campus.unipune.ac.in/ccep/login.aspx>
- Required Documents: Candidate shall upload the following documents with the application:
  - a) Photo-copy of the statement of marks of the qualifying examination passed, if applicable (which is required for the eligibility.)  
Photo-copy of the statement of marks of the last semester passed of the qualifying examination (in case, the final or terminal exam results are not declared by the time of application). However, the statement of marks of the final (terminal) semester/ year of the qualifying examination must be produced at the time of admission.
  - b) Photo-copy of the caste certificate issued by the Government of Maharashtra in case of Reserved category candidates (if applicable).

As per Government of Maharashtra rules, reserved category students belonging to state other than Maharashtra (other state) are treated as Open (General) category.

- c) Photo-copy of a valid Non-creamy layer certificate issued by the Government of Maharashtra in case of Reserved category (OBC/DTNT/SBC/Women) candidates (if applicable). Photo copy of certificate issued by Government of Maharashtra in case of EWS student.
- d) Photo copy of the Medical certificate issued by the Civil Surgeon in case of 'Persons with disabilities (P.H.)' candidates (if applicable).

- Candidates are NOT required to submit printout of application/documents to the University after online submission of application. However, these documents in original have to be submitted to the respective Department at the time of admission.
- Incomplete applications/ applications without uploading required documents/ applications submitted after the last date will be rejected without assigning any reason and no correspondence will be entertained by the University in this regard.
- No request for change in any information provided in the online form will be entertained by the University.

#### **8. General Instructions:**

- Securing place in the Merit List does not automatically guarantee admission to the course. The admission is confirmed only upon the submission of all the required and valid documents to the Department and fulfilling of eligibility criteria.
- University reserves right to admit candidates without entrance examination if number of applications are less than the intake capacity.
- In case of any grievance of disputes the decision of the admission committee shall be final and abiding to all.
- Admission to any program does not guarantee Hostel facility or any kind of financial support in any form like Scholarship, fellowship, Earn & Learn etc. The University has independent procedure for offering such benefits.
- Various scholarships by Government(s) shall be admissible as per prescribed rules in this regards.
- It is the responsibility of the applicant to fulfil the eligibility conditions and comply with the admission requirements. If at any stage it is noticed that a false claim has been made by the candidate or important facts have been concealed and / or the candidate is not eligible, his/her candidature shall be liable for cancellation at any stage.

Online registration process will be treated as complete only after the required certificates and application are uploaded on <https://campus.unipune.ac.in/ccep/login.aspx> on or before **10<sup>th</sup> July, 2021**.

Ganeshkhind,  
Pune- 411 007  
Ref. No. PGS/2213  
Date: 12/06/2021

  
**Uttam R. Chavan**  
**Deputy Registrar**  
**(PG Admissions)**