



सावित्रीबाई फुले पुणे विद्यापीठ

गणेशखिंड, पुणे ४११००७

Savitribai Phule Pune University

Ganeshkhind, Pune - 411007



सावित्रीबाई फुले पुणे विद्यापीठ
[७५ वी वर्षाचा]

दूरध्वनी क्रमांक : ०२०-२५६२१२०५

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शैक्षणिक प्रवेश विभाग

P.G. Admission Section

Website: www.unipune.ac.in

परिपत्रक क्र. ९३ / २०२४

विषय : विद्यापीठ परिसरातील शैक्षणिक विभागातील पीएच्.डी. विद्यार्थ्यांच्या फीबाबत...

सावित्रीबाई फुले पुणे विद्यापीठ परिसरातील शैक्षणिक विभागामध्ये सर्व पीएच्.डी. प्रवेशित विद्यार्थ्यांना नोंदणी शुल्क, वार्षिक शुल्क, इ. शुल्क भरण्याकरिता CAMPUS COMMON ENTRANCE PLATFORM (CCEP) या पोर्टलवर सुविधा उपलब्ध करून देण्यात आली आहे. या कार्यालयाच्या असे निदर्शनास आले आहे की, काही विभागातील पीएच्.डी. प्रवेशित विद्यार्थी ऑफलाईन पद्धतीने सदरील शुल्काचा भरणा करत आहेत.

त्याअनुषंगाने मा. विभागप्रमुख, विद्यापीठ विभाग यांना कळविण्यात येते की,

१. आपल्या विभागात पीएच्.डी. अभ्यासक्रमासाठी प्रवेशित झालेल्या विद्यार्थ्यांना नोंदणी शुल्क, वार्षिक शुल्क, इ. शुल्क CCEP पोर्टलवरून भरणे अनिवार्य असल्याने त्याबाबत संबंधिताना अवगत करावे.
२. यापूर्वी काही विद्यार्थ्यांचे ऑफलाईन पद्धतीने शुल्क भरून घेतले असल्यास त्यांना ऑनलाईन CCEP पोर्टलवर आणण्यासाठी आपल्या विभागातील संबंधित काम पाहणारे सेवकांना शैक्षणिक प्रवेश विभागास भेट देण्याबाबत सांगावे, जेणेकरून अशी विद्यार्थी संख्या लक्षात घेऊन त्यांना ऑनलाईन प्रणालीवर आणण्याकरिता उपाययोजना करण्यात येतील.
३. यापुढे एकही विद्यार्थी सदरील शुल्क ऑफलाईन पद्धतीने भरणार नाही, याबाबत संबंधित विभागांनी काळजी घ्यावी.
४. पीएच्.डी. प्रवेशित विद्यार्थ्यांचे शुल्क त्या-त्या वर्षी विद्यापीठाकडे जमा करणे आवश्यक आहे, विद्यार्थ्यांनी गोषवारा/प्रबंध जमा करतेवेळी एकत्रित सर्व शुल्क भरू नये.

सदरील शुल्क भरताना विद्यापीठ विभागातील संबंधित काम करणारे सेवक व पीएच्.डी. प्रवेशित विद्यार्थी यांनी सोबत जोडलेल्या User Manual नुसार कार्यवाही करावी.

ऑनलाईन संदर्भात तांत्रिक मदतीसाठी संपर्क:

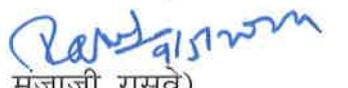
ईमेल : cspsupport@pun.unipune.ac.in

फोन : 020-71533899

गणेशखिंड, पुणे)

संदर्भ : शै. प्रवेश/1429)

दिनांक : 09/05/2024)


(डॉ. मुजाजी रासवे)
उपकुलसचिव

प्रत:

मा. विभागप्रमुख, सर्व शैक्षणिक विभाग, प्रस्तुत
विद्यापीठ

आपणांस विनंती करण्यात येते की, सदर परिपत्रकानुसार कार्यवाही करावी तसेच आपल्या विभागातील पीएच्.डी. प्रवेशित विद्यार्थ्यांना याबाबत अवगत करावे.

User Manual for Student

Student Side:

1. Students have to use the link <https://campus.unipune.ac.in/CCEP/Login.aspx>
2. Students have to registered on the CCEP portal.
3. Login to the **CCEP Portal** with login credentials.

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4. Now you are in Dashboard page, Please read all the instructions on the page till the end.

Name	Application ID	Name of Department	Status (Entrance)	Print Receipt (Entrance)	Update Application Info	Mail Ticket (Entrance)	Apply for Admission
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5. Fill Personal Information, Academic Information and upload the Documents.

Personal Information

The screenshot shows a 'Personal Information' form with a dark sidebar on the left containing navigation links: Dashboard, Profile, Find the Courses you are eligible for, Apply For Course, Exam & Learn Event, Posting Standards, and Course Information. The form itself is titled 'Personal Information' and includes a note: 'Name as mentioned on the certificate or mark sheet your Qualifying Exam. (Ex. Degree exam if you are applying for PG course/LEB exam if you are applying for Graduate courses etc.)'. It contains several sections of input fields: Name (Last, First, Middle), a checkbox for name changes, a choice of name format for future records, and a section for 'The Fullname displayed in future records' with a 'FULL NAME' input field. Other fields include Mother Name, Parent's Guardian's Mobile, Date of Birth, Blood Group, Gender, Nationality, Email, and Author Card No. There are also checkboxes for migration status, community, sports participation, defense personnel status, domicile, non-creamy layer status, orphan status, and physical handicaps. A 'Category' dropdown and 'Taken/Application/Certificate Yes' checkbox are also present.

Academic Information

The screenshot shows an 'Academic Information' form. The sidebar on the left has links: Dashboard, Profile, Personal Information, Academic Information, Upload Document, Find the Courses you are eligible for, Apply For Course, Exam & Learn Event, Posting Standards, and Course Information. The form is titled 'Academic Information' and includes a '3. Notifications' section with three items: 'Post Examinations/Integrated Courses (Online Entrance Exam - OEE) - View Notification/List of Courses/Course Eligibility', 'Degree & Certificate Courses - View Notification/List of Courses/Course Eligibility', and 'Instructions'. Below this is a 'I am willing to apply for' section with a 'Select Course Name' dropdown. The main section is 'Add Academic Information to your Profile' and includes fields for Degree / Exam Type, Degree / Exam Name, University / Board Name, Passed / Appeared / Not, Passing Marks, Passing Year, PWS (Registration Number), Marks Obtained, Marks Out Of, and Percentage. There is an 'Add Academic Information' button. Below this is another section 'Add details about work experience to your profile' with fields for Organization, Position Held, and Duration in Months, and a text area for 'Experience Details'. At the bottom, there are buttons for 'Add Experience Details', 'Add to Previous', and 'Next'.

Upload Document

Signature	.JPG		Remove
Last Qualifying Exam/Marksheet	.PDF	View	Remove
M.S.C. Marksheet	.PDF	View	Remove
B.S.C. Marksheet	.PDF	View	Remove
Dominion certificate	.PDF	View	Remove
Transference Certificate	.PDF	View	Remove
BES Certificate (Only for BES students)	.PDF	View	Remove
Auditor Card	.PDF	View	Remove
Pay Card	.PDF	View	Remove
M.S.C. Passing Certificate	.PDF	View	Remove
Last Certificate of Award	.PDF	View	Remove
Unbanking	.PDF	View	Remove
Income Certificate	.PDF	View	Remove

[Upload Document](#) [Back To Dashboard](#) [Done](#)

Upload your documents here.

1. Signature and Passport Size Photograph File type should be .JPG / .PNG - PNG only and size should be less than 120 KB.
 2. PDF file should be less than 1 MB.
 3. If PDF file size is more than 1MB then convert it by clicking on this link - [Convert PDF Link](#)
 4. If image file size is more than 120KB then convert it by clicking on this link - [Convert Image Link](#)

*Document Type: *Upload Document: [Choose File](#) [No File Chosen](#)
[Upload](#) [Done](#)

6. After filled all the details, Provide your registered Email to Respective Department
7. Department will provided you Application Access.
8. Then Dashbord shows Application Details, in **Print Receipt (Entrance)** → click **Pay/Print** and pay the registration fee.

2. Application Process :

A) Fill up your profile with 1) Personal Information 2) Academic Information 3) Upload Required Documents

B) Check the courses you are eligible for: Based on your qualifications find out the courses for which you are eligible to apply

C) Apply for the courses you are eligible for: (Note: You can apply for multiple courses)

3. Read User Manual & Proceed for the Application :

Please read the User Manual before you apply. It gives clear instructions with screenshots which will make application process simple and easy for you - [View User Manual](#)

Dashboard

Important Instructions for Admission Process : 2023-2024 - [View User Manual](#)

1. Online Admission Application Process :

- 1.1. If a Student's application is selected for the particular course then "Apply" button is displayed in the "Apply for Admission" column.
- 1.2. After clicking Apply button fill the necessary details and then click on "Proceed to Next" button to Upload Documents.
- 1.3. Upload the required document and then click on "Send for Department Approval" button.
- 1.4. Students should upload only the scanned copy of their Marksheet and other required documents. Links or version of documents from apps like DigLocker etc will not be accepted.

2. Department Approval Process :

- 2.1. Department administration should verify the documents of the students before confirming the admissions. This year all the document verification should be done in online mode only. Students may not be asked to come personally for the verification of the documents.
- 2.2. After successfully verifying All Eligibility Criteria and required Documents by department, Department will Approve Admission Application.
- 2.3. If there is any discrepancy in Online Submission and Physical verification or Students fail to complete eligibility criteria at the time of verification, his admission application will be rejected.

3. Payment of Fees & Confirmation :

- 3.1. Student whose Application is Approved by department will have "Pay/Print Admission Challan" link will be available in the "Admission Details" under Menu.
- 3.2. Student will have to pay the fees online using Debit Card/Credit Card/Net banking.
- 3.3. After paying fees online, you can download the Payment Receipt.

Remove	Application ID	Name of Department Course Name	Status (Entrance)	Print Receipt (Entrance)	Update Application Info	Hall Ticket (Entrance)	Apply For Admission
	NA	Department of Marathi Ph.D. Marathi	-- ("If your application is under waiting list, Admission will be granted only on the basis of vacancy available with the department)	Pay/Print Payment Received Online			Apply
Remove		Department of Marathi Ph.D. Marathi	Applied	Pay/Print Make Payment			

9. After department provide admission Apply link then click on 'Apply'

Savitribai Phule Pune University (SPPU) Admission Process - 2023-2024 (This admission process is ORU for the courses conducted at University Departments)

1. Notification :

A) Post-Graduate(Unduate/Integrated/Interdisciplinary courses/Online Entrance Exam - OEE) View Notification/List of Courses/Course Eligibility
 B) P.G.Diploma & Diploma courses View Notification/List of Courses/Course Eligibility
 C) Certificate courses & Diploma courses(Less than one year) View Notification/List of Courses/Course Eligibility

2. Application Process :

A) Fill up your profile with 1) Personal Information 2) Academic Information 3) Upload Required Documents
 B) Check the courses you are eligible for: Based on your qualifications find out the courses for which you are eligible to apply
 C) Apply for the courses you are eligible for. (Notes: You can apply for multiple courses)

3. Read User Manual & Proceed for the Application :

Please read the User Manual before you apply. It gives clear instructions with screenshots which will make application process simple and easy for you - View User Manual

Academic Bank of Credits

Create a student account for generation of an Academic Bank of Credits ID by clicking on <https://www.abc.gov/>

Enter Academic Bank of Credits ID:

Dashboard

Prevention of caste based discrimination by SC's/ST's/DMC's Students

Important Instructions for Admission Process - 2023-2024 View User Manual

1. Online Admission Application Process :

1.1. If a Student's application is selected for the particular course then "Apply" button is displayed in the "Apply for Admission" column.
 1.2. After clicking apply button fill the necessary details and then click on "Proceed to next" button to upload Documents.
 1.3. Upload the required document and then click on "Send for Department Approval" button.
 1.4. Students should upload only the scanned copy of their Marksheet and other required documents. Links or version of documents from apps like DigLocker etc. will not be accepted.

2. Department Approval Process :

2.1. Department administration should verify the documents of the students before confirming the admission. This year all the document verification should be done in online mode only. Students may not be asked to come personally for the verification of the documents.
 2.2. After successfully verifying All Eligibility Criteria and required Documents by department, department will approve Admission Application.
 2.3. If there is any discrepancy in Online Submission and Physical verification or Students fail to complete eligibility criteria at the time of verification, his admission application will be rejected.

3. Payment of Fees & Confirmation:

3.1. Student whose Application is Approved by department will have "Pay/Print(Admission Challan)" link will be available in the "Admission Details" under Menu.
 3.2. Student will have to pay the fees online using Debit Card/Credit Card/Net banking
 3.3. After paying fees online, you can download the Payment Receipt.

Remove	Application ID	Name of Department Course Name	Status (Entrance)	Print Receipt (Entrance)	Update Application Info	Mail Ticket (Entrance)	Apply For Admission
	NA	Bioinformatics Centre Ph.D. BioTechnology	Admission Confirmed	Print Payment Received (Online)			<input type="button" value="Apply"/>

10. Student can see course details, fill remaining all required information.

Application Information :

Application ID	Full Name	Name of Department Course Name
		Department of Microbiology Ph.D. BioTechnology

Hostel Information :

Do you want to apply for Hostel?

Ph.D./M.Phil. Registration Date:

Registration Date:

Guardian Information :

If Local Guardian Information is same then click here

* Name: <input type="text"/>	* Name: <input type="text"/>
* Address: Behind Khawaja complex, zohair chauhara, Noyatganj west, Tandri, Ambedkar Nagar, Uttar Pradesh, 224130	* Address: Assistant professor, Department of Microbiology, University of pune, 411007
* Relation: Father	* Relation: Teacher
* Mobile No: <input type="text"/>	* Mobile No: <input type="text"/>
Email: <input type="text"/>	Email: <input type="text"/>

11. If some documents are pending for uploading then click on 'Upload Document' and upload it.
12. After uploading all required documents, read instruction given in same page.

- Then click on 'Send For Department Approval'

[Upload Personal Details](#)

Academic Information													
Degree Exam Type	Degree Exam Name	University/Board Name	Result Type	Passing Month & Year	PIB	Marks Obtained	Marks Out Of	Percentage	CGPA Obtained	CGPA Out Of	Grade	JEST Percentile	JEST Rank
Postgraduate	M.A.	Dr. Bhanu Manohar Lalita Awasthi University	Passed	Jan-2021		1705.00	2000.00	71.25					

Document Information					
Document Name	Extension	View	URL	Department Approval	
Photograph	.JPG			<input type="checkbox"/>	
Signature	.JPG			<input type="checkbox"/>	
Undertaking	.PDF	View		<input type="checkbox"/>	

Students should submit the undertaking in the format provided. View undertaking format
 Download, Fill and Upload undertaking form under documents information section as Undertaking.
 सर्वोपकरणों का, भाग और संशुद्धि विचारपूर्वक जांचें करें।

[Upload Document](#)

After uploading all the required documents, click 'Send for Department Approval' button. If one of these documents is rejected by the department, it should be re-uploaded and again click 'Send for Department approval' button.

Department administration should verify the documents of the students before confirming the admission. This year all the document verification should be done in online mode only. Students may not be asked to come personally for the verification of the documents.

After Verifying the required documents by concern Department challan will be generated. Email will be forwarded to you in this regards.

[Send For Department Approval](#)
[Back to Previous Page](#)

13. After the documents are sent to the department verification, the department checks all the documents one by one.

- If one of these documents is rejected by the department. It should be removed and re-uploaded and again click 'Send for Department Approval' button.
- Department should verify all documents of students before confirming the admission.
- All documents verification should be done in online mode only.
- After verifying the required documents by concern department challan will be generated.
- SMS and email will be forwarded to student for that same.

14. When department approves all documents and verify all thing then they will generate admission fee challan.

- The challan can be viewed by the student in their login.

• After login, Student can see Admission Details tab, click on that and pay the challan by click on **Pay Online**

The screenshot shows a student dashboard with a sidebar menu on the left and two main content areas. The sidebar menu includes: Dashboard, Profile, Find the Courses you are eligible for, Apply For Course, Admission Details (highlighted with a red arrow), Register for Ticketing System / Microsoft Teams / Moodle, Passing Standards, Fee Structure, Subject Registration, Course Information, Scholarship Details, and Upload Bank Details.

The main content area is divided into two sections:

Admission Details

Important Instructions for UG/PG Admission Process 2023-2024 : Since this is provisional admission, Only other Fee is charged. Tuition Fees and Laboratory Fees will have to be paid later by students

- Affidavit by Parent or Guardian and Student about Antirragging 04.08.2023 View & Download Form

Full Name	Name of Department	Nationality	Status	Challan Number	Pay / Print
Mother Name	Course Name	Domicile	Type	Challan Amount	Admission Challan
Email ID	Course Level	Category	Academic Year	Challan Date	Payment Status
Mobile Number	Faculty Type	Creamy Layer	Year	Payment Status	
	Course Duration	Admission Category	Application ID		
		Fees Structure	PWA / Eligibility No		
			I Card ID		
	Bioinformatics Centre Ph.D. BioTechnology	INDIAN Maharashtra OBC Yes INDIAN - Maharashtra - OBC View Yearly Fees Structure	Admission Fee Received 2023-2024 Year-1	₹2000.00 Sep 5 2023 11:40AM Paid Online	Print Receipt Payment Received (Online)

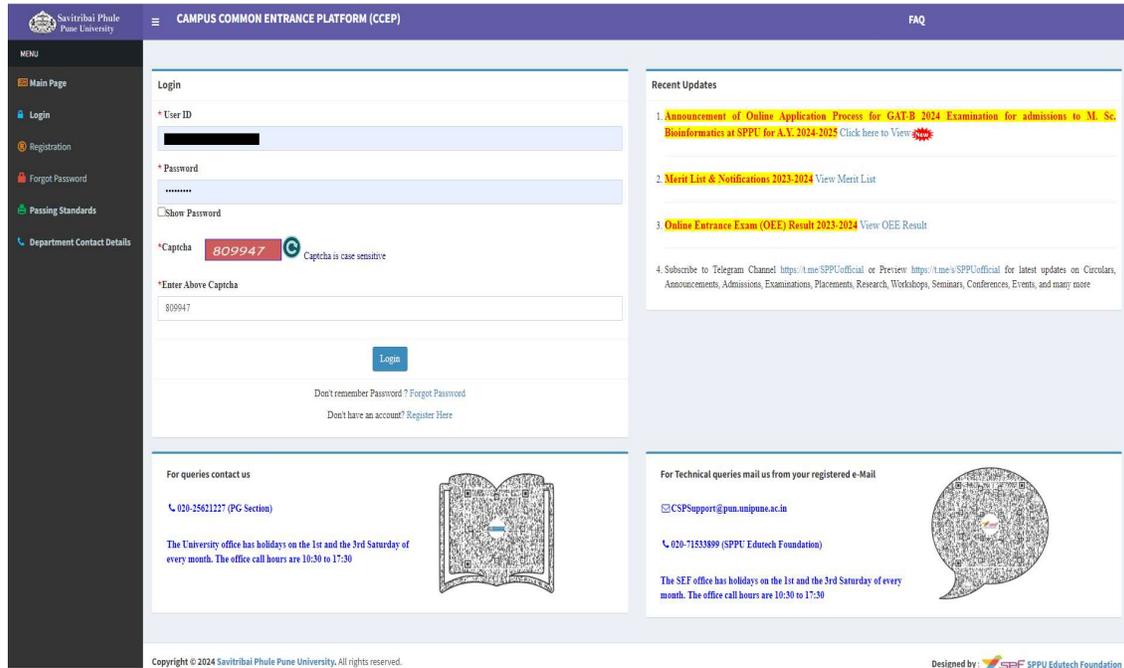
Admission Installment Details

Name of Department	Application ID	Challan Number	Pay / Print
Course Name		Challan Amount	
		Installment Type	
Bioinformatics Centre Ph.D. BioTechnology		7000.00 Second Installment	Print Receipt Payment Received

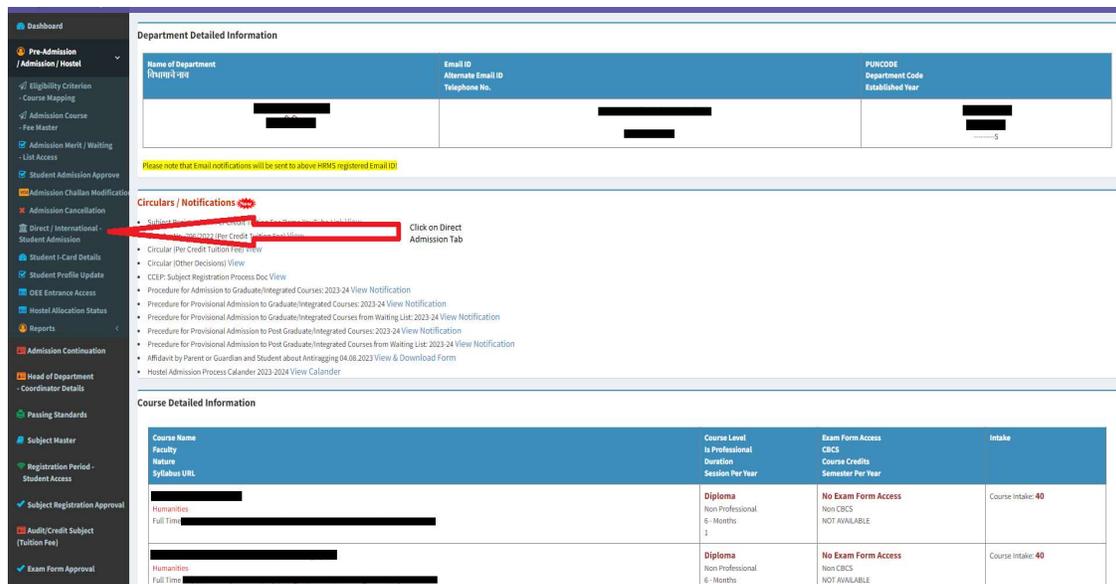
User Manual for Department

Department Side:

1. Department has to use link <https://campus.unipune.ac.in/CCEP/Login.aspx>
2. Login to the **CCEP Portal** with login credentials.



3. After department login, click on **Pre-Admission/Admission/Hostel** tab then click on **Direct/International-Student Admission**



4. Fill the required fields and click on Submit button and provide Direct Admission to Ph.D. Candidates.

Direct / International Student Admission

Direct / International Student Admission Process View User Manual

Note : This Student entry will be consider under Student who are in Category of Direct Admission and International Student Only. Do not enter any student UserName or Email ID who has given Entrance.
Note : First Inform candidate to Register at <https://campus.unipune.ac.in/CCDP/Login.aspx> portal, fill all profile details includes Personal Info, Academic Info, Upload Document After completing this Process give access to candidate.

* Name of Department : Department of Marathi

* Select Candidate Type : Indian Candidate International Candidate

* Name of Course : --Select--

* Academic Year : --Select--

Enter Student Provided Email ID

Enter User Name / Email ID :

Click on submit

5. After students paid registration fees to provide 'Admission Apply Link' to students write a mail to 'cspsupport@pun.unipune.ac.in' with Application ID, Student Name, Academic Year and Course Name.
6. After getting Apply tab in Students login they will fill all details and submitted for Approval to Department.
7. Then go to menu 'Pre-Admission/Admission /Hostel' → sub menu 'Student Admission Approve'

Student Admission Approve

* Name of Course : --Select Course--

* Academic Year : --Select--

Go To Admission Approve menu

8. Select Course Name and Academic Year then Click on 'View'

- Dashboard
- Pre-Admission / Admission / Hostel
- Admission Continuation
- Head of Department Coordinator Details
- Passing Standards
- Subject Master
- Registration Period - Student Access
- Subject Registration Approval
- Audit/Credit Subject (Tuition Fee)
- Exam Form Approval
- Subject Teacher Mapping
- Summary Statement
- Mandatory Extra Credit
- Scholarship Details Approve
- Bank Details Approve
- Payment Status Update
- Verification Department Dues

Student Admission Approve

* Name of Course: Ph.D.Chemical and Biotechnology

* Academic Year: 2019-2020

ApplicationID	FullName	CourseName	Status	View
[REDACTED]	[REDACTED]	[REDACTED]	Submitted for Approval To Department	View

For Technical queries mail us from your registered e-Mail address at - CSPSupport@pun.unipune.ac.in OR call us at 020-71533899

9. Approve the Documents

Sr.No	Document Name	Status	View
1	Photograph	Approved	View
2	Signature	Approved	View
3	Caste Certificate	Approved	View
4	Domicile certificate	Approved	View
5	Last Qualifying Exam Marksheet	Approved	View
6	H.S.C. Marksheet	Pending for Approval	View
7	S.S.C. Marksheet	Pending for Approval	View

Additional Information

Guardian Name	Guardian Mobile No	Guardian Email ID	Local Guardian Name	Local Guardian Mobile No	Local Guardian Email ID
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

My Document View

* Document Name:
H.S.C. MARKSHEET

* Remark:

Approve
Reject

10. Then check all details and go to below page and click on ‘Approve Profile /Generate Challan’

MLC Code	Fee Head	Sem 1 : Amount to be Paid	Sem 2 : Remaining Amount	Total Amount
114001	PH.D & M.PHIL TUITION FEE	70000.0000	0.0000	70000.00
102014	F_Laboratory	30000.0000	0.0000	30000.00
106001	LIBRARY FEE	1000.0000	0.0000	1000.00
400001	LIBRARY DEPOSIT(RECEIPT)	1000.0000	0.0000	1000.00
111003	ELIGIBILITY FEE	500.0000	0.0000	500.00
111012	DEVELOPMENT FUND	125.0000	0.0000	125.00
103004	GYMKHANA	100.0000	0.0000	100.00
103001	STUDENTS WELFARE FUND	50.0000	0.0000	50.00
111032	ELIGIBILITY FORM FEE	50.0000	0.0000	50.00
111011	COMPUTER REGISTRATION FEE	30.0000	0.0000	30.00
107001	STUDENT HEALTH SERVICE SCHEME	30.0000	0.0000	30.00
103021	DISASTER FUND	20.0000	0.0000	20.00
103003	STUDENT AID FUND	10.0000	0.0000	10.00
103018	STUDENT WELFARE L.L.C. SCHEME	10.0000	0.0000	10.00
TotalAmount		102925.0000	0.0000	102925.00

संदर्भ क्र. नौ. प्रवेश / 2230/6 (विषय: वैश्विक प्रवेशामध्ये पाठ्यावयाच्या आरक्षणाबाबत)
 विद्यापीठातील वैश्विक विभागामध्ये पदवी व पदव्युत्तर अभ्यासक्रमांकाची वैश्विक वर्ष 2022-2024 साठीची प्रवेश प्रक्रियेसाठी अनुज्ञाती, अनुज्ञाती बगळता इतर सर्व राखीव प्रवर्गासाठी उन्नत व प्रगत गटात मोडत नसल्याचे प्रमाणपत्र (Non-Creamy Layer) असणे आवश्यक आहे. सर्व विद्यार्थीना प्रवेश देताना त्यांच्याकडे सादर प्रमाणपत्र असल्यासच त्या प्रवर्गात प्रवेश देण्यात यावा अन्यथा खुल्या गटातून युगवत्तेनुसार प्रवेश देण्यात यावा. याची नोंद घ्यावी


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For Technical queries mail us from your registered e-Mail address at - CSPSupport@pun.unipune.ac.in OR call us at 020-71533899