

सावित्रीबाई फुले पुणे विद्यापीठ
(पूर्वीचे पुणे विद्यापीठ)

दूरध्वनी क्रमांक :
(०२०)२५६०१२६५
(०२०)२५६०१२६४
ई मेल : pldvp@unipune.ac.in



गणेशखिंड, पुणे ४११००७.
नियोजन व विकास विभाग

संदर्भ क्र.:साफुपुवि/निववि/१५५०

दिनांक : ०१/१२/२०१५

प्रति,
मा.प्राचार्य/संचालक/शिक्षक,
सर्व संलग्नित महाविद्यालये/मान्यताप्राप्त संस्था.

विषय :- विद्यापीठ वर्धापनदिन पुरस्कार सन २०१५-१६.

महोदय/महोदया,

गुणवत्ता सुधार योजनेअंतर्गत शैक्षणिक वर्ष २०१५-१६ करिता विद्यापीठ वर्धापनदिनी देण्यात येणा-या उत्कृष्ट प्राचार्य/संचालक पुरस्कार, उत्कृष्ट शिक्षक पुरस्कार व उत्कृष्ट नाविन्यपूर्ण शैक्षणिक कामगिरी पुरस्कार यासाठी सोबत जोडलेल्या मार्गदर्शकतत्वास अनुसरून विहित नमुन्यानुसार अर्ज मागविण्यात येत आहेत. तसेच ज्या शिक्षकांना राष्ट्रीय/आंतरराष्ट्रीय पातळीवरील एखाद्या संस्थेने शैक्षणिक पुरस्कार प्रदान केला असल्यास, अशा शिक्षकांचा विद्यापीठ वर्धापनदिनी सन्मान करण्यात येतो. अशा संबंधित शिक्षकांकडून त्यांना प्राप्त झालेल्या पुरस्कारासंदर्भातील माहिती सोबत जोडलेल्या विहित नमुन्यामध्ये मागविण्यात येत आहे.

सदर पुरस्कारांसाठी सोबत जोडलेल्या विहित नमुन्यानुसार पाच प्रतींमध्ये अर्ज सादर करण्याची मुदत दि. १ डिसेंबर, २०१५ ते १५ डिसेंबर, २०१५ अशी निश्चित करण्यात आलेली आहे. अर्जासोबत जोडलेल्या यादीच्या अनुक्रमांकानुसार आवश्यक ती कागदपत्रे जोडावीत. कालमर्यादेचे बंधन विचारात घेता विहित मुदतीनंतर आलेले अर्ज स्विकारले जाणार नाहीत, याची कृपया संबंधितांनी नोंद घ्यावी.

कळावे,

उपकुलसचिव
नियोजन व विकास

- सोबत — १. वर्धापनदिन पुरस्कार मार्गदर्शकतत्वे सन २०१५-१६.
२. विहित नमुन्यातील अर्ज.
३. प्रस्तावासोबत जोडावयाची आवश्यक कागदपत्रांची यादी.

SAVITRIBAI PHULE PUNE UNIVERSITY



Foundation Day Award 2015-16

Guidelines & Application Format

1. Deadlines for receiving proposal of Foundation day Award to Planning & Development Section of Savitribai Phule Pune University:

Sr. No.	Description	Dates for application
1	Foundation Day Awards : Best College/ Institute, Best Principal/Director, Best Teacher, Innovation in Teaching Award, Best University Department & Felicitatation of Teacher	01-12-2015 to 15-12-2015

FOUNDATION DAY AWARDS

The Savitribai Phule Pune University (SPPU) has instituted following awards to be bestowed/given on the Foundation Day of the SPPU every year. The awards will be separately bestowed/given for Professional and Non-Professional College/Institute as well as other awards from Urban and Rural areas. Urban areas include Municipal Corporation areas of Pune, Pimpri-Chinchwad, Ahmednagar and Nashik. Rural areas include the area other than urban areas as mentioned above.

- **Category I** : Engineering / Management
(**Professional Courses**) Architecture/ Pharmacy/ Law/ Education (B.Ed.)/
Physical Education (B.P.Ed.) Colleges/Institutes
- **Category II** : Arts, Science and Commerce Colleges
(**Non-Professional**)
- **Category III**: Statutory Teaching Departments on the campus of SPPU

1) Best College/Institute/Department Award (One Award from each category)

(a) Urban Area-

- i) Best College/Institute Award (Category I) - Rs.3,00,000/-, a Memento and a Certificate.

ii) Best College Award (Category II) - Rs.3,00,000/-, a Memento and a Certificate.

(b) Rural Area-

i) Best College/Institute Award (Category I) - Rs.3,00,000/-, a Memento and a Certificate.

ii) Best College Award (Category II) Rs.3,00,000/-, a Memento and a Certificate.

(c) Statutory Department (Statute – 186) on the Campus of SPPU for Category III- A Memento and a Certificate.

One Department from the Departments under Science/Technology faculty and one Department from other faculties separately.

2) Best Principal/Director Award

One Principal/Director from each category I & II (Total Four awards)

Gold Plated Medal, a Memento and a Certificate

(a) Urban Area- one Principal/Director

(b) Rural Area - one Principal/Director

3) Best College Teacher Award (Total four Awards)

Gold Plated Medal, a Memento and a Certificate

A) Urban Area - One professional and One non-professional

B) Rural Area - One professional and One non-professional

4) Best Innovative Teaching Award (one from Urban, one form Rural Area and one from Statutory Departments on the campus of the University) (Total six awards)

Gold Plated Medal, a Memento and a Certificate

a) **Urban Area-** One teacher from each category I & II

b) **Rural Area -** One teacher from each category I & II

c) **University Department -** One teacher from the department under Science /Technology faculty and One teacher from department under other faculties separately.

5) Felicitation of Teacher

a Memento

University/College/Institute teacher/s securing any academic award from institutes of national & international repute will be considered for felicitation.

Eligibility Criterion :

1) Best College/Institute Award

- (a) College/Institute must be functioning for at least 10 years.
- (b) College/Institute must be affiliated to/ recognized by SPPU.
- (c) College/Institute should have been accredited/reaccredited by NAAC/NBA during last five years on the date of application.
- (d) College/Institute must have an approved Principal/Director.
- (e) No legal action in terms of fine was sentenced/imposed on concerned College/Institute and also there is no serious enquiry pending against the concern College/Institute. The level of enquiry and related aspects of enquiry will be determined by the selection committee for the award.

2) Best University Statutory Teaching Department Award

1. The award will be given to University Best Teaching Department.
2. The University Teaching Department which has already received the award will be eligible to re-apply only after a period of 10 years.

3) Best Principal/Director Award

- (a) Principal/Director must be permanently approved by the SPPU.
- (b) Principal/Director must have minimum 15 years experience as a Teacher and 5 years experience as a Principal/Director out of which 3 years experience as a Principal/Director must be in the college/institute affiliated to SPPU as a Principal/ Director after getting the permanent approval.
- (c) Three research publications in referred/peer reviewed national/international Journal.

4) Best Teacher Award

- a) Teacher must be permanently approved.
- b) Teacher must have 15 years of total teaching experience after getting the approval.
- c) Ph.D. with at least five publications/research papers in referred/ peer reviewed National/International Journals.

5) Best Innovative Teaching Award

- (a)
 - i) The teacher must have 15 years of total approved teaching experience and teacher must have the permanent approval of the University.
 - ii) The teacher must have been appointed in a statutory Department of SPPU.
 - iii) The teacher must be a permanent employee of SPPU or have been appointed by SPPU at least for 20 years.
- (b) The teacher must have contributed to the development of innovative teaching/skill development i.e. learning methods in a College//Institute/University Department.

6) Felicitation of Teacher

- 1) The University/College/Institute Teacher securing any academic award from institutes of national & international repute.
- 2) Ph.D. with at least five publications/research papers in referred/ peer reviewed National/International Journals.
- 3) It is not mandatory to felicitate, if any teacher is not found suitable.

The Teacher will be felicitate on the Foundation Day of the University.

7) General Conditions

- (1) The College/Institute which has received a award before 2015-16 will be eligible to re-apply only after a period of 10 years from the year of award
- (2) This scheme may be revised after a period of every 3 years.
- (3) The University reserves a right to withhold some or all awards in case of unsuitability on any ground.

The awards will be bestowed on the Foundation Day of the Savitribai Phule Pune University, i.e. 10th February.

**Deputy Registrar
Planning and Development**

Best Principal/Director Award Check list

Name of the Principal/Director :-----

Sr.No.	Name of Document	Documents Attached (For Office Use Only)	
		Yes	No
1	Application Form		
2	Undertaking		
3	Detailed Bio-data		
4	Principal/Director approval letter		
5	Teacher approval letter		
6	Qualification certificates		
7	Any other documents supporting to application		

(Note- Please attached all the enclosures as per serial number of the checklist)

Application Format
Best Principal/Director Award

Profile :-

Name :-

Address :-

Email :-

Mobile :-

Date of Birth :-

Qualification :-

Teaching Experience :-

Date of approval :-

- i) as a teacher :-
- ii) as a Principal/Director :-

(Please provide the following information of the last Five Years)

(A) 1. General Information about the Principal/Director

- a) i) College/Institute :
- ii) Telephone No. :
- b) Designation :
- c) Department :
- d) Area of Specialization :
- e) **Date of appointment as Principal/Director** :
Total Experience as Principal/Director :
(Enclosed Xerox copies) :
- f) Date & Reference no. of the letter from the :
University approving the appointment as :
Principal/ Director :
(Encl. Approval Copy)
2. Research Experience (Give brief outline of research :
areas)

3. Research Projects carried out, if any

Title of the Project	Name of the Funding agency	Amount sanctioned	Duration of the Project

4. a) Are you a recognized Ph.D. guide? :
(mention date and reference letter
from the University)

b) How many students are working with you at present?

Name of the Student	Topic of Research	Date of Registration

5. a) Give details regarding Research papers published in peer reviewed referred, University approved Journals, standard Book(s) published :-

S.No.	Name of the Book / Journal	Author	Edited	Publisher	Year of Publication

b) Details regarding Intellectual Property Rights such as (Patents / Copyrights) if any.

6. Honours/Awards/Prizes received :

7. Fellowship/Membership of academic bodies/committees

a) At the National level such as NAAC, :
AICTE, NCTE

b) At the State Level :
Committees formed by Government
of Maharashtra

c) At the University level :

8. Seminars, Conferences, Symposia, Workshops and other academic events attended in details.

Event attended	Presented paper(s)	Delivered address	keynote	Chaired a Session

9. Details of Conferences, Symposia, Workshops and other academic events organized
i) by you as Convener Organiser.
ii) in your college.

	State/ National/ International	Title	Duration	No. of Participants			Total Expenditure
				State	National	International	
Conferences							
Symposia							
Workshops							
Any other							

10. Involvement in :-
- a) Innovative practices
 - b) Community Service
 - c) Student development through NSS, NCC programmes (in detail)
 - d) Interaction with Industry
 - e) Interaction with Other Colleges/Institutes, NGO's
 - f) Extension work :
 - g) Efforts to bring communal harmony, addressing issues of diversity :
 - h) Environmental problems, Water harvesting, Green, Clean Campus :
 - i) Earn and Learn scheme introduced by the University :
 - j) Helping students (Help for slow learners, special programmes for advanced learners, blood donation camps, activities for empowering women student, health schemes for women, cell against women atrocities, all round development programme for student etc.) :
 - k) Mentoring efforts for teachers:
 - l) Mentoring efforts for Non-teaching staff:

11. Participation in Corporate life

- a) College/University/Institution:
- b) Co-curricular activities:
- c) Enrichment of Campus Life:
- d) Students Welfare & Discipline:
- e) Have you run a CAP in your College? Yes No
Give details pertaining to the last three years.
- f) Have you organized major sports events in your College? Give details. Yes No
- g) Have you introduced examination reforms/innovative practices in your College? If yes, give details. Yes No
- h) Do you have a cell for lady student health and a cell for Women Atrocities? Yes No

12. Generation of Funds (Details should be given)

- a) Fund raised from Government agencies
i) Central UGC, AICTE, Sports :
ii) State Sports
- b) Through non-government funding :
agencies for e.g. Ford Foundation,
Industries, WHO, NGOs etc.
- c) Through self financing courses (Coursed :
run without Government grants)
- d) Consultancy Services (Consultancy to :
Industry, Agriculture, Business etc.)

13. a) Efforts taken for Reservation Category :
Teaching/Non-teaching/Students
- b) Efforts taken for economically backwards :
students

14. How many cases from your college are filled :
and pending in the Tribunal?

(B) Information about the college :

1. a) Name of the College :

b) Year of establishment of the :
College

c) Whether recognized by U G C :
under 2f and 12 B? Give details.

d) Name of the Society which runs :
the College

e) Members of LMC/Standing :
Committee

f) Does your College pay annual fees to the University regularly? (Attach xerox copies of latest receipts received from the University).

1. For UG

A) Student Welfare Board

1. Security LIC

2. Student Welfare Fund

3. Disaster Fund

4. NSS

B) Board of Sports

1. Ashwamegh Fund

2. Gymkhana Fund
2. For PG
1. All types of PG FEES
2. Development Fund for UG & PG
3. Computer Registration Fee For UG& PG
3. Eligibility Fees for UG & PG
- g) 1. Dues if any :
2. Status of the College – Affiliated /Autonomous :
3. Streams/Faculties :
4. Is your College assessed by NAAC? if Yes, Grade Year
5. No. of Teachers and No. of sanctioned Teaching posts :
6. No. of Non-Teaching staff :
7. No. of students admitted in this year – Class wise:
 i) Male :
 ii) Female :
8. No. of Departments – Under Government Grant / Self financing :

9. a) No. of Class rooms :
 b) No. of Laboratories – Subject wise :
 c) No. of Computers in the College :
 d) Is any department recognized as Research Centre of the University- If yes, gives details. :
 e) List major equipments available in the College :
10. No. of Research Projects submitted to UGC/CSIR/DST or other funding agencies for approval during the period of last five years :
11. No. of Research Projects approved by UGC/CSIR/DST or other funding agency, with details :
 Reproduce the table here from A-(4) e. g. Title of the project etc. :
12. No. of recognized Ph.D. Guides in the College (Give names, subjects and period of recognition) :
13. List of students working for M.Phil and Ph.D. (Details be given for the period of last five years)

Name of the Students	Subject	Topic of Research	Name of the Guide	Date of Registration

14. Information about Collaborations signed by the College :

a) With Industry

Name of the Industry	Purpose	Duration/Period

b) With Universities/Colleges

Name of the University/College	Purpose	Duration/Period

c) With Research Institutions

Name of the Research Institution	Purpose	Duration/Period

15.	Information about the College Website:
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16.	Are you preparing any proposal for Autonomy? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give details
17.	Mention the subjects/courses introduced in the College in the last five years:
18.	Information about the infrastructure added on the Campus during your tenure (Clearly mention the additions made to Buildings, Laboratories, Library during the period of last five years):
C.	Governance and Leadership
1.	Style of Administration Through Office orders <input type="checkbox"/> Formal Committees <input type="checkbox"/> Informal meetings <input type="checkbox"/>
2.	How many Staff meetings do you hold in a year?
3.	New initiatives : Academic, University work a) Resource Mobilization <input type="checkbox"/> b) Work on Government bodies <input type="checkbox"/> c) Courses introduced <input type="checkbox"/> d) Grants received <input type="checkbox"/> e) Research <input type="checkbox"/> f) Consultancy <input type="checkbox"/> g) Extension, Students' activities <input type="checkbox"/>
4.	Leadership Style: Centralized/Decentralized decision making
5.	Communication methods adopted:
6.	College results in the last three years (Class wise):
7.	Priorities in Administration:

Academic

Development

Finance

Discipline

Extension

Consultancy

Research

8.	Leadership role in Community. (Describe in five to ten lines)
9.	Self evaluation (with respect to the mission and goals set by you, actual achievements, difficulties experienced, future plans and your specific contribution in developing the institution – (in not more than 50 words):

**(Signature & seal of the Chairperson /
Secretary
of College/Institute Society)**

**(Signature & seal of Principal /
Director)**

Undertaking by the Applicant

I Dr./Prof. ----- undertake that,

1. I have absolutely clear record of service and faultless antecedents and that no vigilance/disciplinary major action sentenced/imposed on me or no vigilance/disciplinary enquiry pending/contemplated against me.
2. The details given in the application form are correct. If the information supplied is found to be incorrect on later date, the University authorities has right to take any legal action against me.
3. I shall abide by the decision of the University.

Date :

Signature of the Applicant

Forward through:

Signature
Principal/Director/Head of Department

Best Teacher Award Check list

Name of the Teacher :-----

Sr.No.	Name of Document	Documents Attached (For Office Use Only)	
		Yes	No
1	Application Form		
2	Undertaking		
3	Detailed Bio-data		
4	Teacher approval letter		
5	Qualification certificates		
6	Copy of Research publications/Books		
7	Any other documents supporting to application		

(Note- Please attached all the enclosures as per serial number of the checklist)

Application Format

Best Teacher Award

Personal Details :-

Name -

Address-

Email-

Mobile-

Date of birth-

Qualification-

(Please provide the following information of the last Five Years)

1. General Information :

- a) College / Institute : -
- b) Telephone Nos. i) office -
- c) Dept & Designation: -
- d) Teacher Approval (Encl. copy) :

2. Area of Specialization :

3. Research Experience:

4. Research Projects carried out, if any:

5. Innovations (give details):

6. Extension Work / Community Service (give detail) :

7. Participation in Corporate life (Give brief account) :

- a) College / University / Institution :
- b) Co-curricular activities :
- c) Enrichment of Campus Life :
- d) Students Welfare & discipline :
- e) Membership of academic or administrative Bodies / Committees :

8. Any other relevant information :

(Signature of the Teacher)

Signature & Seal
Principal/Director

Undertaking by the Applicant

I Dr./Prof. ----- undertake that,

1. I have absolutely clear record of service and faultless antecedents and that no vigilance/disciplinary major action sentenced/imposed on me or no vigilance/disciplinary enquiry pending/contemplated against me.
2. The details given in the application form are correct. If the information supplied is found to be incorrect on later date, the University authorities has right to take any legal action against me.
3. I shall abide by the decision of the University.

Date :

Signature of the Applicant

Forward through:

Signature
Principal/Director/Head of Department

Best Innovative Teacher Award Check list

Name of the Teacher :-----

Sr.No.	Name of Document	Documents Attached (For Office Use Only)	
		Yes	No
1	Application Form		
2	Undertaking		
3	Detailed Bio-data		
4	Teacher approval letter		
5	Qualification certificates		
6	Documents related to innovative method		
7	Copy of Research publications/Books		
8	Any other documents supporting to application		

(Note- Please attached all the enclosures as per serial number of the checklist)

Application Format

Best Innovative Teacher Award

(College/Institute & University Dept. Teachers)

Personal Details :-

Name –

Address-

Email-

Mobile-

Date of birth-

Qualification-

(Please provide the following information of the last Five Years)

(Teacher should submit information in the following format. The same should be submitted through the Principal of the College/Head of the University Department. Enclose Xerox, self attested copies of supporting documents, Latest Photographs)

1. General Information :

- a) College / Institute / Department :
- b) Telephone Nos. i) Office :
 ii) Residence :
 iii) Mobile :
- c) Dept. & Designation :
- d) Teacher Approval (Enclosed copy) :

2. Area of Specialization :

3. Research Experience :

4. Research Projects carried out, if any :

5. Innovative and Empowering Pedagogical Practices – From Thought to Action (Give details) :

6. Extension Work / Community Service (give details) :

7. Publications (Last five years) :

8. IPRs such as copy right filed or obtained if any :

9. Participation in Corporate life :

- a) College / University / Institution :
- b) Co-curricular activities :
- c) Enrichment of Campus Life :
- d) Students Welfare & discipline :
- e) Membership of academic/administrative Bodies / Committees :

10. Any other relevant information :

(Signature of the Teacher)

Signature & Seal of
Principal/Director/Head of Department

Undertaking by the Applicant

I Dr./Prof. ----- undertake that,

1. I have absolutely clear record of service and faultless antecedents and that no vigilance/disciplinary major action sentenced/imposed on me or no vigilance/disciplinary enquiry pending/contemplated against me.
2. The details given in the application form are correct. If the information supplied is found to be incorrect on later date, the University authorities has right to take any legal action against me.
3. I shall abide by the decision of the University.

Date :

Signature of the Applicant

Forward through:

Signature
Principal/Director/Head of Department

Felicitation of Teacher Check list

Name of the Teacher :-----

Sr.No.	Name of Document	Documents Attached (For Office Use Only)	
		Yes	No
1	Application Form		
2	Undertaking		
3	Detailed Bio-data		
4	Certificate of Academic award		

(Note- Please attached all the enclosures as per serial number of the checklist)

Application Format

Felicitation of Teacher (College/Institute & University Dept. Teachers)

(Teacher should submit information in the following format. The same should be submitted through the through proper channel. **Enclose self attested Xerox copies of supporting documents, Latest Photograph**)

1. General Information :

- a) Name :
- b) Address
 - i) Residential :
 - ii) College / Institute :
- c) Telephone Nos. i) (office)
 - ii) (Residence)
 - iii) (Mobile)
- d) E-Mail :
- e) Designation & Dept. :
- f) Date of birth :
- g) Area of Specialization :

2. Academic Qualifications:

3. Research Projects carried out, if any:

4. Details about securing any academic award from institutes of national & international repute (Encl. copy of Certificate / documents) :

5. Innovations/Community Service (in details):

6. Extension Work / Community Service (in detail):

- 7. Participation in Corporate life** :
- a) College / University / Institution :
 - b) Co-curricular activities :
 - c) Enrichment of Campus Life :
 - d) Students Welfare & discipline :
 - e) Membership Bodies / Committees :

8. Any other relevant information :

(Signature of the Teacher)

**Signature & Seal of the
Principal/Director/Head of
Department**

Undertaking by the Applicant

I Dr./Prof. ----- undertake that,

1. I have absolutely clear record of service and faultless antecedents and that no vigilance/disciplinary major action sentenced/imposed on me or no vigilance/disciplinary enquiry pending/contemplated against me.
2. The details given in the application form are correct. If the information supplied is found to be incorrect on later date, the University authorities has right to take any legal action against me.
3. I shall abide by the decision of the University.

Date :

Signature of the Applicant

Forward through:

Signature
Principal/Director/Head of Department