

सावित्रीबाई फुले पुणे विद्यापीठ



वित्त व लेखा विभाग
आय.एस.ओ.१००१-२००८ युनिट

परिपत्रक

विषय : रोख विरहित व्यवहार प्रणाली स्वीकारणेबाबत.

संदर्भ : १. मानव संसाधन विकास मंत्रालय, भारत सरकार यांनी केलेले आवाहन.

२. महाराष्ट्र राज्याचे महामहिम राज्यपाल व विद्यापीठाचे कुलपती यांनी दि. १.१२.२०१६ रोजी निर्गमित केलेला आदेश.

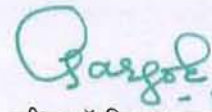
३. विद्यापीठ अनुदान आयोगाचे दि. २९.११.२०१६ चे पत्र.

आपणांस विदित आहेच की, भारत सरकारने वित्तीय क्षेत्रामध्ये सुधारणा करण्यासंदर्भात अनेक पावले उचलली आहेत. या अनुषंगाने रोख विरहित अर्थव्यवहार करण्याच्या दृष्टिकोनातून विविध उपाययोजनांची अंमलबजावणी केलेली आहे.

विद्यापीठ अनुदान आयोग, महाराष्ट्र राज्याचे राज्यपाल व विद्यापीठाचे कुलपती मा.सी.विद्यासागर राव यांनीदेखील सर्व विद्यापीठांना व विद्यापीठातर्गत येणा-या सर्व महाविद्यालयांना तसेच संलग्नित संस्थांना 'रोख विरहित व्यवहार प्रणाली' स्वीकारण्यासंदर्भात सूचना दिलेल्या आहेत.

या परिपत्रकाद्वारे सावित्रीबाई फुले पुणे विद्यापीठातील सर्व शैक्षणिक विभागप्रमुख, प्रशासकीय शाखाप्रमुख, केंद्रीत/विकेंद्रीत वित्त शाखाप्रमुख यांना कळविण्यात येते की, आपल्या विभागामध्ये होणा-या **सर्व व्यवहारांसाठी** रोख विरहित व्यवहार प्रणाली वापरण्यात यावी. आपल्या विभागामार्फत कोणत्याही प्रकारची रक्कम अदा करताना "इलेक्ट्रॉनिक ट्रान्सफर पध्दतीचा" अवलंब करण्यात यावा. रोख विरहित व्यवहार प्रणाली राबविण्यासाठी संबंधित लाभार्थीकडून 'प्रपत्र - अ' नमुन्यामध्ये माहिती संकलित करणे आवश्यक आहे. तसेच खर्चाच्या प्रतिपूर्ती (Reimbursement) साठी रक्कम अदा केल्यानंतर आर्थिक वर्षासाठी अथवा मागणीनुसार 'पपत्र - ब' मधील नमुन्यामध्ये प्रमाणपत्र देणे आवश्यक आहे.

या बाबत आपल्या अधिनस्त येणारे सर्व व्यवहार वरीलप्रमाणे सूचनांचा अवलंब करून करण्यात यावे.


- 28/12/16

सीए डॉ.विद्या गारगोटे,
वित्त व लेखा अधिकारी
(अतिरिक्त कार्यभार)

गणेशखिंड, पुणे ४११००७

जा.क्र.वित्त/२०१६-१७/२०३५

दिनांक : २८ डिसेंबर, २०१६

प्रत : माहितीसाठी.

१. मा. विभागप्रमुख/संचालक, सर्व शैक्षणिक विभाग, सावित्रीबाई फुले पुणे विद्यापीठ.
२. मा. प्रशासकीय अधिकारी, सर्व प्रशासकीय विभाग, सावित्रीबाई फुले पुणे विद्यापीठ.
३. मा. वित्तशाखा प्रमुख, सर्व केंद्रीत व विकेंद्रीत वित्तशाखा, सावित्रीबाई फुले पुणे विद्यापीठ.

CS/Gen/37/16/ (8714) /3142

CH. Vidyasagar Rao
GOVERNOR OF MAHARASHTRA



RAJ BHAVAN
Malabar Hill
Mumbai 400 035
Tel. : 022-2363 2660
Fax.: 022-2368 0505

01 December 2016

Dear Prof [Dr.] Gade,

You are aware that the Government of India has initiated very important reforms in the financial sector and has set a goal of building a cashless society so as to correct a number of deficiencies in the system.

It is needless to say that the Universities, their affiliated colleges and the vast student community are required to carry out numerous transactions on a day to day basis where cash has been used hitherto. There is an urgent need now to shift to electronic transfers or transactions.

An illustrative note on the various methods of doing electronic transactions and transfer of money is being sent herewith for your ready reference. I request you to take up a drive for creating an awareness about these methods and for ensuring that all the money transactions, in the sphere of the University, their affiliated colleges and in the student community, will be done through the electronic transfer or transactions.

I would appreciate if you draw up a detailed time bound strategy based on a gaps / needs analysis for all the stakeholders in this process, identify suitable methods for their needs and adopt necessary mechanisms to achieve this objective. The progress in this regard may please be reported to my office from time to time.

With best wishes,

Yours sincerely,

(CH Vidyasagar Rao)

Prof [Dr.] W N Gade
Vice-Chancellor
Savitribai Phule Pune University
Ganeshkhind
Pune-411007



ज्ञान-विज्ञान विमुक्तये

डॉ. जितेन्द्र कुमार त्रिपाठी
संयुक्त सचिव

Dr. Jitendra Kr. Tripathi
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफ़र मार्ग, नई दिल्ली-110002
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दूरभाष Phone : 011-23239200 फ़ैक्स Fax : 011-23238897
E-mail : jitendratrpathi.ugc@nic.in

D.O.No.F.-1-1/2013(IA)

29th November, 2016

Dear Sir/Madam,

With the aim of bringing accountability, transparency and to make transfer of grants seamless and easy to the universities, colleges and other stakeholders like students, fellows and researchers, the University Grants Commission had introduced the disbursement of grants through the Public Financial Management System (PFMS). In view of ensuring the timely disposal of fellowships and scholarships to the fellows and scholars, the University Grants Commission has been vigorously following the policy of disposal of fellowships and scholarships through the Direct Benefit Transfer (DBT) mode which also uses the PFMS platform. This quantum shift in the method of disposal of grants and transactions in the University Grants Commission has virtually made the payments cashless and has also decreased the interface between the stakeholders and the employees of this organization, thus, bringing in propriety.

The University Grants Commission has decided to advise the universities and the colleges that for the grants given by it to them, they may adopt the policy of transactions for utilization of grants through bank transfers, credit/debit cards & cheques and in rare cases drafts or cash transfers may be undertaken.

With regards,

Yours sincerely,

(Jitendra. Kr.Tripathi)

The Vice-Chancellors of Central Universities

The Vice-Chancellors of Deemed to be Universities

The Vice-Chancellors of State Universities

The Directors of Institutions of National Importance

The Directors of IIMs

The Directors of IUCs and EMMRCs

The Principals of Delhi Colleges

The Bureau Heads, UGC Regional Offices, to ensure that the communication is sent to all the colleges under their jurisdiction.

Copy to:

✓ The Publication Officer, UGC, New Delhi, for uploading on UGC website.

(Jitendra. Kr.Tripathi)

MANDATE FORM FOR E-PAYMENT

A.	DETAILS OF ACCOUNT HOLDER	
	Name of Accounts Holder (In Block Letters)	
	Complete Contact Address	
	Telephone Number/Fax/Email	
	PAN	
B	BANK ACCOUNT DETIALS	
	Bank Name	
	Branch Name	
	Complete Address of the Branch	
	Complete Bank Account No.	
	Type of Bank Account ((SB/Current /Cash Credit)	
	IFSC Code of the Branch	
	MICR Code of Bank	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the University responsible.

Signature of Beneficiary

Date :

Certified that the particulars furnished above are correct as per our records.

Branch Manager

(Name of the Bank)
Seal and Stamp of the Bank

Note : In lieu of the bank certificate to be obtained as above, please attach a blank cancelled cheque or photocopy of a cheque or front page of your savings bank passbook issued by your bank for verification of the above particulars.

CERTIFICATE

To whom so ever it may concern

This is to certify that, amount of Rs. has been paid to Shri./Smt. towards reimbursement of expenses incurred by him/her for office work.

HOD/Director

Seal