

## **Procedure for Applying for P.G.,M.Phil & Ph.D.Research Guide**

This Application is hosted on url :<http://bod.unipune.ac.in>

To make an application for P.G/M. Phil /Ph.D. Teacher/research guide need to have BOD Online Teacher Account.

This account is for

1. Teachers working in Affiliated Colleges/Recognized Institutes /University Departments.
2. Research Guides/Scientists working in Savitribai Phule Pune University's recognized Research Centres.

If a teacher has already created account in BOD online then they can directly use the same account and complete the application from point B as mentioned below.

If an applicant does not have any account and is working in any Affiliated College/ Institute/ Research Centre then please create your teacher account from BOD online College Login. BOD Online College login means "The Account which has been used by Affiliated Colleges/Recognized Institutes/ Research centre for Affiliation/Eligibility purpose on BOD online".

### A. Process to create teacher Account through **BOD** Online College/Department Login

- a. After Logging in please click on Teacher Profile Link (left hand side top corner on the page)
- b. Click on Add new teacher Link and Fill necessary information and save it. After this you will be directed to Teacher Dashboard.
- c. On this page, a list of Teachers/Research Guides is displayed.
- d. In the list, please click on create account button displayed in front of teacher name, A user name and password will be sent to you on your mobile number/email.  
**\*if email is not received in your inbox please check spam/junk folder in your mail box**
- e. Using this username and Password please log on to BOD online Teacher login and complete the basic Teacher Profile information-using link "**Profile**".

### B. After completing profile return to home page and click on PG Recognition, link to apply for P.G/M.Phil./Ph.D.

### C. Before applying for P.G/M.Phil./Ph.D. under Teacher Profile, following information is requested:

For teachers who presently working under affiliated Colleges/recognized institutes need to complete following information.

1. Academic Qualification
2. Approval History
3. PG recognition/Research Guide(if any)
4. Past Working Experience(if any)
5. Publication details (if any)

For Research Guides who are working under Research Centres need to complete following information.

1. Academic Qualification
2. PG recognition/Research Guide (if any)
3. Past Working Experience(if any)
4. Publication details .

- After completing your Application for P.G/M.Phil./Ph.D. Research Guide please take out the hard copy along with one set & challan of Rs. 500/- of your application and submit it to the Academic Section, Savitribai Phule Pune university,Pune-7 before stipulated date.
- If a Person is Ph.D. Research Guide of the university then he/she is also recognised as M.Phil. Guide for the subject.