

SAVITRIBAI PHULE PUNE UNIVERSITY
DEPARTMENT OF CHEMISTRY

परिशिष्ट 'क'

Ref. No. :
Enquiry /Quot/Chem/Store/26-27/ **171** /09.10.2026

GSTIN : 27AAAJT0519R1ZL

Quotations are invited for the supply of following goods/carrying out the work, so as to reach this office on or before

To,
WEB PUBLISHING

DUE DATE

26.10.2026

Sr. No.	Description of Materials/Item/Work	Approximate Quantity	Rate Per unit	Amount (Rs.)	Remarks
1.	HP OR DELL DESKTOP COMPUTER i7 - 14700 OR HIGHER VERSION WITH 19.5 - INCH WIDE MONITOR OR BIGGER AND 16GB DDR5, 500GB SSD MOUSE AND KEYBOARD, DOS 3 YEARS OR HIGHER WARRANTY.	20 NOS			

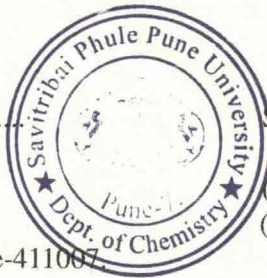
Note : 1) Quotation validity atleast 90 days from due date.
2) Payment 30 days after satisfactory delivery & installation.
3) Please send your quotation along with authorized dealers/manufacturer certificate.

1. Octroi Exemption Certificate will be issued for the goods supplied from the places outside Pune Municipal Corporation Limits.
2. Excise duty/Exemption Certificate/Sale Tax form will be issued if applicable.
3. Please mention - STR NO. _____ CST No. _____
4. Please give the quotation on letterhead as mentioned above without any changes and additions.

Note : For other terms and conditions see overleaf.

Signature :


Head
Department of Chemistry
Savitribai Phule Pune University, Pune-411007



Signature :
(Supplier)
(With Stamp)

P.T.O

TERMS AND CONDITIONS

1. Mention Quotation No. on the envelope.
2. Quote rate per unit and date of validity. Date of Validity should be minimum of 45 days from the last date validity of submitting the quotation.
3. Submit Sample/Catalogue of the material with quotation if necessary.
4. **Quotation must be sent alongwith the covering letter on your letterhead quoting your VAT Registration number and as per description given without making any changes/ addition.**
5. Conditional quotation will not be accepted.
6. Delivery within days from the date of order at the Chemistry Department of the Savitribai Phule Pune university.
7. Work to be completed within days from the date of order of the Savitribai Phule Pune University.
8. Quotation will be rejected in case of even a single correction or overwriting. Only clear & uncorrected quotation will be accepted.
9. Payment as per actual measurements wherever applicable.
10. Payment will be made by cross cheque only and after satisfactory delivery & installation.
11. Income tax will be deducted as per prevailing rule.
12. Water charges 2% will be recovered, if used.
13. In case of works and service contracts Security Deposit will have to be deposited by the contractor in following manner :
 - (a) 2.5% before commencing the work.
 - (b) 2.5% will be deducted from the R. A. Bill.
14. Electricity charges will be recovered as per rules if used.
15. Savitribai Phule Pune University will issue Octroi Exemption Certificate if applicable.
16. Excise Duty Exemption Certificate/Sales Tax form will be issued, if applicable.
17. Rates quoted should be inclusive of all taxes with tax details e.g. Excise duty, Custom duty, VAT, Packing forwarding etc., TOT@ % S.C. & ST @ % @ % @ %
18. The above terms and conditions are acceptable.

Signature of the Supplier/Contractor.
(With Stamp)