



**Savitribai Phule Pune University**  
**(Formerly University of Pune)**  
**Department of Foreign Languages**

Department of Foreign Languages offers Part - Time Courses in 5 languages in the  
academic year 2021-22

*FRENCH, GERMAN, JAPANESE, RUSSIAN AND SPANISH*

Levels :

1. Certificate / Intensive Certificate
2. Diploma / Intensive Diploma
3. Advanced Diploma
4. Special Diploma

Centres:

- THIS YEAR ALL COURSES WILL BE HELD IN THE ONLINE MODE. YOU ARE EXPECTED TO HAVE THE NECESSARY INFRASTRUCTURE FOR THE SAME.
- Merit lists will be prepared based on marks obtained in the qualifying exam and respecting rules of social reservations.
- While filling up the form, one has to give 2 batch preferences. We try to allot you a batch of your first, if not second choice. In case there is too much demand for a particular batch, given the online mode we will try to give additional batch for the same timing and cancel some other batch provided teachers are available. Else, we shall allot any other available batch. Considering the batch allotted to you, you can decide whether you want to take admission.
- Also, beginners are asked to give a 2<sup>nd</sup> Language Preference – if your name does not appear in the merit list for want of seats, then you will be sent a mail to confirm that you want to take admission in the 2<sup>nd</sup> language option you had given

while filling up the form. Then you will be given a fees challan for admission to that second option language. You will not be charged application fee again in such a case.

### **1. One year Courses:**

Duration : from 2<sup>nd</sup> August 2021 to 31<sup>th</sup> March 2022; 3 days a week, 2 hours per day. Weekend batch has 3 hours per Saturday-Sunday. Exams will take place in April 2022.

### **2. Intensive Courses**

Duration : 4½ Months from 2<sup>nd</sup> August to 10<sup>th</sup> December 2021 (**One Semester**); 5 days a week, 2 hours per day. Exam will take place in December 2021.

### **Eligibility**

- ❖ For Beginners' (Certificate / Intensive Certificate) Level : SSC or equivalent. Those who were to appear for such an exam in March 2021 should select "Appeared" in the drop down menu and upload their Hall Ticket.
- ❖ For Diploma : Certificate / Intensive Certificate of SPPU in that language  
For Advanced Diploma : Diploma of SPPU in that language  
For Special Diploma : Advanced Diploma of SPPU in that language
- ❖ Only those candidates who wish to take admission to Diploma, Advanced Diploma or Special Diploma on the basis of equivalent qualifications will have an entrance test. They will be communicated about the schedule separately. Filling up the Application Form is the first step for ALL.
- ❖ **CHECK SPECIFIC LANGUAGE TABLE FOR EQUIVALENT QUALIFICATION.**
- ❖ While filling up the form, in the general information part do mention the qualifying exam under your previous qualifications. Then only it will be visible in the drop-down menu when you are applying for a specific course.

### Schedule for Admissions

	From	To
Forms available on the CCEP portal of SPPU	23 / 6 / 2021	7 / 7 / 2021
First Merit List	13 July 2021	
Tuition and Other Fees Payment by candidates from the First Merit List	14 / 7 / 2021	18 / 7 / 2021
Second Merit List	20 July 2021 (6 pm)	
Tuition and Other Fees Payment by candidates from the 2nd Merit List	20 / 7 / 2021	23 / 7 / 2021
Third Merit List (if necessary)	24 July 2021	
Tuition and Other Fees Payment by candidates from the 3 <sup>rd</sup> Merit List	24 / 7 / 2021	26 / 7 / 2021

The Second Language Preference candidates will be contacting if required on 27 July 2021.

### Fee Structure 2021-22 FOR COURSES IN ALL FOREIGN LANGUAGES

1. Application fees for all courses : Open Category Rs 500/- Reserved Categories Rs 350/- Non refundable.
2. It is possible to apply for multiple languages or regular / intensive modes of the same language by creating separate challans. Even if your name appears in more than one merit lists, finally you can take admission to any ONE course only. Application fees for other course(s) will not be refunded. IN ANY CASE IN ONE ACADEMIC YEAR YOU CAN APPEAR FOR ONLY ONE PART TIME COURSE EXAM.
3. Tuition and Other Fees : – As per the new circular.  
**N.B. :** These are part time courses. No fee concessions are applicable to anybody.

FL DEPARTMENT FESS IN 2021-22 (Maharashtra Domicile)							
Sr No		Certificate	Intensive Certificate	Diploma	Intensive Diploma	Advanced Diploma	Special Diploma
*	<b>Tuition fee</b>	<b>5250</b>	<b>5000</b>	<b>6100</b>	<b>6950</b>	<b>6750</b>	<b>8450</b>
1	Gymkhana	250	250	250	250	250	250
2	Student Welfare	120	120	120	120	120	120
3	Medical Exam	40	40	40	40	40	40
4	Development Fee	0	0	125	125	125	125
5	Ashwamegh Fee	26	26	26	26	26	26
6	Disaster Mangt Fund	20	20	20	20	20	20
7	Computerisation Fee	100	100	100	100	100	100
8	Registration Fee	75	75	75	75	75	75
9	Student Safty Insurance	20	20	20	20	20	20
10	Admission Fee	50	50	50	50	50	50
11	Library Fee	200	200	200	200	200	200
12	Student AID Fund	10	10	10	10	10	10
13	Sport Fund (FIT India)	200	200	200	200	200	200
14	Student Activities	1000	1000	1000	1000	1000	1000
15	NSS	10	10	10	10	10	10
16	Corpus Fund	4	4	4	4	4	4
17	Library Deposit	1000	1000	1000	1000	1000	1000
	<b>Total Fees</b>	<b>7674</b>	<b>7424</b>	<b>8524</b>	<b>9374</b>	<b>9174</b>	<b>10874</b>

For Non-Maharashtra Domicile the tuition fees are double, Other Fees remain the same. For Foreign Nationals, the tuition fees are triple, Other Fees remain the same.

### Language wise Eligibility and Batches

N.B. : AFTER considering the social reservations -

- (i) All the Courses in all the languages have 70% seats for Basic Qualification and 30% for Equivalent qualification. Deviation if any is mentioned under respective languages.
- (ii) 2 seats are reserved for each certificate/Intensive Certificate course for the Old SSC (with 11<sup>th</sup> standard) passed out students (passed before 1975)
- (iii) Please enter the MARKS in figures. Grades alone are not sufficient to prepare the merit list.
- (iv) Candidates who wish to seek admission to any Diploma, Advanced Diploma and Special Diploma on the basis of equivalent qualifications will have to pass an entrance test. It may be held in offline mode. Details will be communicated separately to concerned candidates.

## JAPANESE LANGUAGE ELIGIBILITY

<b>Certificate Course in Japanese</b>	<b>Basic Qualification</b> :SSC/ CBSC/ ICSE with 10th standard <b>Equivalent Qualification</b> : SSC Old (before 1975) with 11 <sup>th</sup> standard
<b>Intensive Certificate Course in Japanese</b>	<b>Basic Qualification</b> : SSC/ CBSC/ ICSE with 10th standard <b>Equivalent Qualification</b> : SSC Old (before 1975) with 11 <sup>th</sup> standard
<b>Diploma in Japanese</b>	<b>Basic qualification:</b> 1. Certificate course in Japanese from SPPU 2. Intensive Certificate course in Japanese from SPPU <b>Equivalent Qualification</b> : 75% in JLPT level N5 <u>OR</u> JLPT level N4 pass (Old pattern Sankyuu)
<b>Advanced Diploma in Japanese</b>	<b>Basic Qualification:</b> Diploma in Japanese from SPPU <b>Equivalent Qualification</b> : 75% in JLPT level N4 (Old pattern Sankyuu) <u>OR</u> JLPT level N3 pass

JAPANESE LANGUAGE BATCHES 2021-22					
Batch	Days	Session	Timings	Centre	Capacity
<b>Certificate Course in Japanese (Total : 200 seats)</b>					
J C 1	M - W - F	Evening	6:30 pm - 8:30 pm	Online	50
J C 2	M - W - F	Morning	10:00 am – 12:00 noon	Online	50
J C 3	M - W - F	Evening	6:30 pm - 8:30 pm	Online	50
J C 4	Sat - Sun	Afternoon	1.30 pm to 4.30 pm	Online	50
<b>Intensive Certificate Course in Japanese (Total : 50 seats)</b>					
J I C 1	Mon to Fri	Morning	7.30 am to 9.30 am	Online	50
<b>Diploma Course in Japanese (Total : 100 seats)</b>					
J D 1	Sat-Sun	Morning	10:00 am –1:00pm	Online	50
J D 2	M - W - F	Evening	6:30 pm – 8:30 pm	Online	50
<b>Advanced Diploma in Japanese (Total : 50 seats)</b>					
J A 1	T - Th - S	Morning	07:30 am–9:30 am	Online	50

## FRENCH LANGUAGE COURSES : ELIGIBILITY

<b>Certificate Course in French</b>	<p><b>Basic Qualification :</b> SSC/ CBSC/ ICSE with 10<sup>th</sup> standard</p> <p><b>Equivalent Qualification :</b> SSC Old (before 1975) with 11<sup>th</sup> standard</p>
<b>Intensive Certificate Course in French</b>	<p><b>Basic Qualification :</b> SSC/ CBSC/ ICSE with 10<sup>th</sup> standard</p> <p><b>Equivalent Qualification :</b> SSC Old (before 1975) with 11<sup>th</sup> standard,</p>
<b>Diploma in French :</b>	<p><b>Basic Qualification :</b></p> <ol style="list-style-type: none"> <li>1. Certificate course in French from SPPU</li> <li>2. Intensive Certificate course in French from SPPU</li> </ol> <p><b>Equivalent Qualification :</b></p> <ol style="list-style-type: none"> <li>3. HSC (Std.10+2) with minimum 70% marks in French subject at std.12, provided candidate has given at least 100 marks paper at 12th std. Also, (s)he should be able to speak in French.</li> <li>4. FYBA passed in all subjects with min. 70% in the subject of adv. level French. Also, (s)he should be able to speak in French.</li> <li>5. FY B Com passed in all subjects with min. 70% marks in French. Also, (s)he should be able to speak in French</li> <li>6. Any other Course in French of at least 180 hrs. with minimum 80% marks. Also, (s)he should be able to speak in French.</li> </ol>
<b>Advanced Diploma in French</b>	<p><b>Basic Qualification</b> 1. Diploma in French of SPPU</p> <p><b>Equivalent Qualification</b> 2. SYBA general with at least 75% marks in the subject of French / SYBA French Special with at least 60% marks in French</p> <ol style="list-style-type: none"> <li>3. Course in French of at least 360 hours with min. 70% marks.</li> </ol>
<b>Special Diploma in Commercial French</b>	<p><b>Basic Qualification :</b></p> <ol style="list-style-type: none"> <li>1. Advanced Diploma in French of SPPU</li> </ol> <p><b>Equivalent Qualification :</b></p> <ol style="list-style-type: none"> <li>2. BA passed with French as general subject with min. 70% marks in French/ French as special subject with min. 60% in French.</li> <li>3. Course in French of at least 500 hours with min. 70% marks.</li> </ol>

<b>FRENCH LANGUAGE BATCHES 2021-22</b>					
<b>Batch</b>	<b>Days</b>	<b>Session</b>	<b>Timings</b>	<b>Centre</b>	<b>Capacity</b>
<b>Certificate Course in French (Total : 315 seats)</b>					
F C 1	Mon –Wed – Fri	Morning	8:30 - 10:30 a.m.	Online	35
F C 2	Mon –Wed – Fri	Morning	8:30 - 10:30 a.m.	Online	35
F C 3	Mon –Wed – Fri	Afternoon	4 - 6 p.m.	Online	35
F C 4	Mon –Wed – Fri	Afternoon	4 - 6 p.m.	Online	35
F C 5	Mon –Wed – Fri	Evening	6:30 - 8:30 p.m.	Online	35
F C 6	Tue –Thu –Sat	Morning	8:30 - 10:30 a.m.	Online	35
F C 7	Tue –Thu –Sat	Evening	6:30 - 8:30 p.m.	Online	35
F C 8	Sat - Sun	Morning	8 - 11 a.m.	Online	35
F C 9	Sat - Sun	Afternoon	3 - 6 p.m.	Online	35
<b>Intensive Certificate Course in French (105 Seats)</b>					
F I C 1	Mon to Fri	Morning	8:30 - 10:30 a.m.	Online	35
F I C 2	Mon to Fri	Afternoon	4 to 6 p.m.	Online	35
F I C 3	Mon to Fri	Evening	6:30 - 8:30 p.m.	Online	35
<b>Diploma Course in French (Total : 105seats)</b>					
F D 1	Mon–Wed-Fri	Morning	8:30-10:30 a.m.	Online	35
F D 2	Mon–Wed-Fri	Evening	6:30 - 8:30 p.m.	Online	35
F D 3	Tue –Thu –Sat	As per response	8:30-10:30 a.m. /6:30 - 8:30 p.m.	Online	35
<b>Advanced Diploma in French (Total : 40 seats)</b>					
F A 1	Mon–Wed-Fri	Evening	6:30 - 8:30pm	Online	40
<b>Special Diploma in Commercial French (Total : 25 seats) - MINIMUM 5</b>					
F S C	Tue –Thu –Sat	Evening	6:30 - 8:30pm	Online	25



## GERMAN LANGUAGE COURSES: ELIGIBILITY

<b>Certificate</b>	<p><b>Basic Qualification</b> :SSC/ CBSC/ ICSE with 10th standard</p> <p><b>Equivalent Qualification</b> : SSC Old (before 1975) with 11<sup>th</sup> standard</p>
<b>Intensive Certificate</b>	<p><b>Basic Qualification</b> :SSC/ CBSC/ ICSE with 10th standard</p> <p><b>Equivalent Qualification</b> : SSC Old (before 1975) with 11<sup>th</sup> standard</p>
<b>Diploma</b>	<p><b>Basic Qualification</b> :(70% seats)</p> <p>Certificate / Int. Certificate course in German from SPPU</p> <p><b>Equivalent Qualification</b> :(30% seats)</p> <ol style="list-style-type: none"> <li>1. HSC (Std.10+2) with minimum 70% marks in German subject of 100 marks paper</li> <li>2. F.Y.B.A. / B. Com. with 70% marks in German Subject at beginner's OR advanced level</li> <li>3. 180 hrs. course in German with minimum 80% marks.</li> <li>4. A2 of Goethe Inst./ MMB with 80% marks (grade 'Gut')</li> </ol>
<b>Advanced Diploma</b>	<p><b>Basic Qualification</b> :(70% seats)</p> <p>Diploma/ Int. Diploma in German of SPPU</p> <p><b>Equivalent Qualification</b> :(30% seats)</p> <ol style="list-style-type: none"> <li>1.S.Y.B.A. with at least 60% marks in German general or Special</li> <li>2.360 hrs course in German with min. 80% marks.</li> <li>3. B2 of Goethe Inst./MMB with 80% marks (grade 'Gut')</li> </ol>
<b>Special Diploma</b>	<p><b>Basic Qualification</b> :(70% seats) Adv. Diploma in German of SPPU</p> <p><b>Equivalent Qualification</b> :(30% seats)</p> <ol style="list-style-type: none"> <li>1.B.A. with at least 60% marks in German at general or Special level</li> <li>2.540hrs course in German with min. 80% marks.</li> <li>3. C1 of Goethe Inst./MMB with 80% marks (grade 'Gut')</li> </ol>

GERMAN LANGUAGE BATCHES 2021-22					
Batch	Days	Session	Timings	Centre	Capacity
<b>Certificate Course in German (Total : 315seats)</b>					
G C 1	Mon-Wed-Fri	Morning	8.30 - 10.30am	Online	35
G C 2	Mon-Wed-Fri	Afternoon	4.00 - 6.00pm	Online	35
G C 3	Mon-Wed-Fri	Evening	6.30 - 8.30pm	Online	35
G C 4	Mon-Wed-Fri	Evening	6.30 - 8.30pm	Online	35
G C 5	Mon-Wed-Fri	Evening	6.30 - 8.30pm	Online	35
G C 6	Tue -Thu -Sat	Evening	6.30- 8.30pm	Online	35
G C 7	Tue -Thu -Sat	Evening	6.30 - 8.30pm	Online	35
G C 8	Tue -Thu -Sat	Evening	6.30 - 8.30pm	Online	35
G C 9	Sat - Sun	Morning	8 - 11 am	Online	35
<b>Intensive Certificate Course in German (Total : 105 seats)</b>					
G I C 1	Mon to Fri	Morning	8.30 - 10.30am	Online	35
G I C 2	Mon to Fri	Evening	6.30 - 8.30pm	Online	35
G I C 3	Mon to Fri	Evening	6.30 - 8.30pm	Online	35
<b>Diploma Course in German (Total: 105 seats)</b>					
G D 1	Mon-Wed-Fri	Morning	8.30 am -10.30am	Online	35
G D 2	Tue -Thu -Sat	Afternoon	4.00pm -6.00pm	Online	35
G D 3	Mon-Wed-Fri	Evening	6.30pm - 8.30pm	Online	35
<b>Intensive Diploma in German (Total: 70 seats)</b>					
GID 1	Mon-Fri	Morning	8.30-10.30 am	Online	35
GID 2	Mon-Fri	Evening	6.30-8.30 pm	Online	35
<b>Advanced Diploma in German (Total : 70 seats)</b>					
GAD 1	Mon-Wed-Fri	Evening	6.30 - 8.30 pm	Online	35
GAD 2	Mon-Wed-Fri	Morning	8.30 am -10.30am	Online	35
<b>Special Diploma in German Translation (Total : 35 seats) - MINIMUM 5</b>					
G S T	Mon - Wed	Evening	6.30 - 8.30 pm	Online	35
<b>Special Diploma in Commercial German (Total : 35 seats) - MINIMUM 5</b>					
G S C	Tue -Thu	Evening	6.30 - 8.30 pm	Online	35

## RUSSIAN LANGUAGE ELIGIBILITY

<b>Certificate in Russian</b>	<b>Basic Qualification :</b> SSC/ CBSC/ ICSE with 10th standard <b>Equivalent Qualification :</b> SSC Old (before 1975) with 11 <sup>th</sup> standard,
<b>Diploma in Russian</b>	<b>Basic Qualification :</b> 1. Certificate course in Russian from SPPU (University of Pune) (70% seats) <b>Equivalent Qualification :</b> 2. HSC (Std.10+2) with minimum 70% marks in Russian subject at std.10+2, provided candidate has given at least 100 marks paper at 12 <sup>th</sup> std. 3. Course in Russian of at least 180 hrs.
<b>Advanced Diploma in Russian</b>	<b>Basic Qualification :</b> Diploma in Russian of SPPU (University of Pune) <b>Equivalent Qualification :</b> Course in Russian of at least 350 hours
<b>Special Diploma in Russian</b>	<b>Basic Qualification :</b> Advanced Diploma in Russian of SPPU (University of Pune) (If necessary entrance test.)

RUSSIAN LANGUAGE BATCHES 2021-22					
Batch	Days	Session	Timings	Centre	Capacity
<b>Certificate Course in Russian (Total : 70 seats)</b>					
R C 1	Mon–Wed–Fri	Evening	6:30 ~ 8:30 pm	Online	35
R C 2	Sat -Sun	Morning	8 – 11 am	Online	35
<b>Diploma Course in Russian (Total : 20 seats)</b>					
R D 1	Mon – Wed – Fri	Evening	6.30 ~ 8.30 pm	Online	20
<b>Advanced Diploma in Russian (Total : 15 seats)</b>					
R A 1	Tue –Thu –Sat	Evening	6:30 ~ 8:30 pm	Online	15
<b>Special Diploma Course in Russian (Total : 10 seats)</b>					
R S 1	Tue –Thu –Sat	Evening	6:30 ~ 8:30 pm	Online	10

## SPANISH LANGUAGE ELIGIBILITY

<b>Certificate Course in Spanish</b>	<b>Basic Qualification:</b> : SSC/ CBSC/ ICSE with 10th standard <b>Equivalent Qualification:</b> SSC Old (before 1975) with 11 <sup>th</sup> standard
<b>Intensive Certificate in Spanish</b>	<b>Basic Qualification:</b> : SSC/ CBSC/ ICSE with 10th standard <b>Equivalent Qualification:</b> SSC Old (before 1975) with 11 <sup>th</sup> standard
<b>Diploma in Spanish</b>	<b>Basic Qualification:</b> Certificate course / Intensive Certificate course in Spanish from SPPU <b>Equivalent Qualification:</b> (1) A2 or higher certificate of DELE exam OR (2) FYBA with Spanish OR (3) equivalent course in Spanish of at least 180 hours from any other institute with 75% or more at the highest-level exam conducted at said institute OR (4) Spanish at the 10+2 level with 75% or more in the Spanish exam
<b>Advanced Diploma in Spanish</b>	<b>Qualification:</b> Diploma in Spanish of SPPU <b>Equivalent Qualification:</b> (1) B1 or higher certificate of DELE exam OR (2) SYBA with Spanish OR (3) equivalent course in Spanish of at least 360 hours from any other institute with 75% or more at the highest-level exam conducted at said institute
<b>Special Diploma in Spanish</b>	<b>Qualification:</b> Advanced Diploma in Spanish of SPPU <b>Equivalent Qualification:</b> (1) B2 or higher certificate of DELE exam OR (2) BA with Spanish OR (3) equivalent course in Spanish of at least 500 hours from any other institute with 75% or more at the highest-level exam conducted at said institute

SPANISH LANGUAGE BATCHES 2021-22					
Batch	Days	Session	Timings	Centre	Capacity
<b>Certificate Course in Spanish (Total : 100 seats)</b>					
S C 1	Tue – Thu - Sat	Morning	8:30 ~ 10:30 am	Online	50
S C 2	Tue–Thu- Sat	Evening	6:30 ~ 8:30 pm	Online	50
<b>Intensive Certificate Course in Spanish (Total seats 50)</b>					
S I C 1	Mon. to Fri.	Evening	6:30 ~ 8:30 pm.	Online	50
<b>Diploma Course in Spanish (Total : 60 seats)</b>					
S D 1	Mon -Wed– Fri	Morning	8:30 ~ 10:30 am	Online	35
S D 2	Mon -Wed– Fri	Evening	6:30 ~ 8:30 pm	Online	35
<b>Advanced Diploma in Spanish (Total : 35 seats)</b>					
S A 1	Tue–Thu- Sat	Evening	6:30 ~ 8:30 pm	Online	35
<b>Special Diploma Course in Spanish (Total : 25 seats) - MINIMUM 5</b>					
S S 1	Tue–Thu- Sat	Evening	6:30 ~ 8:30 pm	Online	25

## Instructions

**ALL THE ADMISSIONS WILL BE DONE ON THE BASIS OF MERIT.**

### **Procedure of admission:**

1. Log on to <https://campus.unipune.ac.in/CCEP/Login.aspx> This portal now also caters to the part time admissions of FL department
2. Do go through the User Manual which takes you through the whole process step by step.
3. If you have already sought admission for any Post Graduate course of SPPU, you have to log in with the same ID.
4. Fill up the form carefully and completely. The general information part is common to all courses. There do mention the qualifying exam under your previous qualifications. Then only it will be visible in the drop-down menu when you are applying for a specific course.
5. To apply for a specific course, click on Apply for Course. In the Drop down menu select ALL or Humanities. There you will see Diploma and Certificate Courses. Select the same. That will take you to the list of courses offered by FL department. Click on the course you want to apply for.
6. **Candidates of Certificate / Intensive Certificate Course who were to appear for SSC in March 2021 should select "Appeared". The eligibility being SSC or equivalent, eventually a proof of having passed that threshold is required. While we will allow you to take admission and start learning a language, if for any reason proof of passing the exam is not produced, you will not be allowed to fill up the exam form.**
7. You can edit your application form till you pay the application fees. Once the application fees are paid, you can neither edit the form, nor create another application for the same course.
8. **The application fee of Rs 500 / Rs 350 (as applicable) is to be paid Online. Download the completed form by clicking on the print link. Take a print out of the **Application Form containing 3 pages: Application Form; Declaration Page; Payment acknowledgment page. The Payment acknowledgment will also contain your form number.****
9. Beginners, you may apply for more than one language by creating a separate form and challan for each language course and by paying application fees of ₹s 500/- (or Rs 350/-) for each application. Even if your name appears in the merit lists of more than one language, finally you can take admission to **only one** language course. The application fee paid for the other part time course / language(s) will NOT be refunded.
10. The merit lists for all the courses will be put up on the notice board of the **Department of Foreign Languages, SPPU, Pune 411004** as well as will be available on <https://campus.unipune.ac.in/CCEP/Login.aspx> and the FL department home page [http://unipune.ac.in/dept/fine\\_arts/foreign\\_languages/default.htm](http://unipune.ac.in/dept/fine_arts/foreign_languages/default.htm)