

# SAVITRIBAI PHULE PUNE UNIVERSITY



## Brief Tender Notice

Date : 12 / 11 / 2021

Savitribai Phule Pune University Registrar has invited online item rate e-tenders in B-2 form for the following works from experienced suppliers in two cover systems.

SN	Name of work	Earnest Money (Rupees)	Time limit in Tender ( Calendar Months )	Cost of E-Tender (Rupees)
1	Various types of stationery item to all Academic and Administrative Departments of Savitribai Phule Pune University, Pune	50,000/-	36 months	5,000/-

### A] Scope of Work -

Savitribai Phule Pune university having 27 Administrative, 46 academic departments, 27 Interdisciplinary schools and Centers, 4 Autonomous units, 6 others academic and service units and 18 chairs at university campus also Ranade Institute located at F.C. road, Deccan Gymkhana, Pune.

The Supplier for the work shall make his own arrangement and delivered it free of cost to Supply of various type of stationery to university as per requirement and demand of General Section, as well as other academic and administrative departments of the university.

### B] Terms And Conditions -

- 1 Tender form, conditions of contract, specifications can be downloaded from the e-Tendering portal, Government of Maharashtra (i.e. [www.mahatenders.gov.in](http://www.mahatenders.gov.in)). The cost of blank Tender Form is Rs. 5,000/- (Rupees five Thousand only) for above work in the form of online e-payment only. E-payment of the tender document will be non refundable. Further information regarding the work can be obtained from the General section of SPPU. The

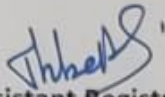
earnest money deposit (EMD) also to be paid in the form of online e-payment only. EMD exemption is not allowed.

- 2 All the interested bidders will enroll on the e-procurement system of Government of Maharashtra on website [www.mahatenders.gov.in](http://www.mahatenders.gov.in) to download Tender form, conditions of contract and specifications. Further information regarding the work, can be obtained from the above office.
- 3 The Tender Notice is also available on website [www.unipune.ac.in](http://www.unipune.ac.in) of SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE-411007.
- 4 Bids will be opened as per the Tender Schedule, in the presence of such intending Tenderers or his / their authorized representatives who may be present at that time.

Sr. No.	Stages	Date	Time
1	Publishing Date	12/11/2021	03.00 PM
2	Document Sale Start Date	12/11/2021	03.00 PM
3	Document Sale End Date	03/12/2021	03.00 PM
4	Seek Clarification Start Date	13/11/2021	11.00 AM
5	Seek Clarification End Date	03/12/2021	06.00 PM
6	Pre-bid Meeting Date	17/11/2021	12.30 PM
7	Bid Submission Start Date	13/11/2021	03.00 PM
8	Bid Submission End Date	03/12/2021	06.00 PM
9	Bid Opening Date (If possible)	07/12/2021	03.00 PM

- 5 Right to reject any or all the tenders without giving any reason is reserved by SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE-411007.
- 6 Bids will be opened as per the Tender Schedule, in the presence of such intending Tenderers or his / their authorized representatives who may be present at that time.
- 7 It is mandatory to upload all the documents as mentioned in the e-Tender otherwise the financial bid will not be opened.
- 8 Validity of the rates in the tender is 36 months from the date of Tender Awarding.

- 9 The SPPU reserves the right to accept the offer in full or in parts or reject summarily or partly.
- 10 Samples of unbranded stationery and other listed items are available for reference at the Savitribai Phule Pune University, Pune (SPPU).
- 11 Other terms and conditions are available in the e-Tender.
- 12 The Rates quoted by the Bidder (Supplier) shall be inclusive of all charges and taxes.



Assistant Registrar

General Section

Savitribai Phule Pune University

  
Registrar

Savitribai Phule Pune University

Pune - 411007

Copy for Reference :

1. General Section - Notice Board
2. Administration - Notice Board
3. Admin ( Information and Technology Department) – To upload on SPPU site