



Savitribai Phule Pune University
(Formerly University of Pune)
Department of Foreign Languages

**Department of Foreign Languages offers Part - Time Courses in 5 languages in the
academic year 2024-25**

FRENCH, GERMAN, JAPANESE, RUSSIAN AND SPANISH

Courses :

- 1. Foundation Course / Foundation Course Fast track - Level 1
[Formerly Certificate / Intensive Certificate Course]**
- 2. Foundation Course / Foundation Course Fast track - Level 2
[Formerly Diploma / Intensive Diploma Course]**
- 3. Foundation Course Level 3
[Formerly Advanced Diploma Course]**
- 4. Foundation Course Level 4
[Formerly Special Diploma Course]**

Mode of Teaching : Offline / Online

- This year some courses will be held in the offline mode and will be conducted in the premises of the Department of Foreign Languages. Some courses will be offered in online mode. Availability of the requisite infrastructure is to be ensured by the students.
- Merit lists will be prepared based on marks obtained in the qualifying exam and respecting rules of social reservations.
- While filling up the form, one has to give 2 batch preferences. Batches will be allotted as per availability.
- Also, beginners (Level 1) are asked to give a 2nd Language Preference – if your name does not appear in the merit list for want of seats, then you will be given 2nd language option you had given while filling up the form. You will not be charged application fee again in such a case.

180 clock hours for level 1, 2, 3 courses; 120 clock hours for all Level 4 courses

Duration : from 15th July 2024 to 28th February 2025

Exams will take place in OFFLINE MODE ONLY FOR ALL COURSES in March 2025.

Fast Track Courses

Duration : 4½ Months from 15th to July 23rd November 2024 (**One Semester**); 5 days a week, 2 hours per day. Exams will take place in OFFLINE MODE ONLY FOR ALL COURSES in December 2024.

Eligibility : Basic Eligibility per Level common to all languages

- ❖ **For Level 1** : HSC [12th standard of a State / Central Board/ IB] passed OR a Three year Diploma in any subject after 10th Std
- ❖ **For Level 2** : Certificate / Intensive Certificate of SPPU in that language
- ❖ **For Level 3** Advanced Diploma : Diploma of SPPU in that language
- ❖ **For Level 4** : Advanced Diploma of SPPU in that language
- ❖ Entrance test is applicable only to those candidates who wish to take admission to Level 2/3/4 on the basis of equivalent qualifications. They will be communicated about the schedule separately. All must fill the application form as the first step.
- ❖ **CHECK SPECIFIC LANGUAGE TABLE FOR EQUIVALENT QUALIFICATION ELIGIBILITY**
- ❖ While filling up the form, please mention the qualifying exam under your previous qualifications in the general information part. Then only it will be visible in the drop-down menu when you are applying for a specific course.

STUDENTS ENROLLED AT ANY COLLEGE/DEPARTMENT OF SPPU SHALL GET EXTRA 12 CREDITS AT LEVEL 1, 2, 3 and 8 CREDITS AT LEVEL 4

Schedule for Admissions

	From	To
Forms available on the CCEP portal of SPPU (Without late fee)	7 May 2024	31 May 2024
	1 June 2024	7 June 2024
(With late fee)		
First Merit List	14 June 2024 (by 6 pm)	
Tuition and Other Fees Payment by candidates from the First Merit List	14 June 2024	21 June 2024
Second Merit List	24 June 2024	

Tuition and Other Fees Payment by candidates from the 2nd Merit List	24 June 2024	26 June 2024
Third Merit List (if necessary)	27 June 2024	
Tuition and Other Fees Payment by candidates from the 3 rd Merit List	27 June 2024	30 June 2024

The Second Language Preference candidates will be contacted if required on 4th July 2024.

Fee Structure 2024-25 FOR COURSES IN ALL FOREIGN LANGUAGES

1. Application fees for all courses: Open Category Rs 600/- Reserved Categories Rs 400/- Non-refundable for both categories. Late Fee Rs 750/- and 550/- respectively.
2. It is possible to apply for multiple languages or regular / fast track modes of the same language by creating separate challans. Even if your name appears in more than one merit lists, admission to any ONE course only is possible. Application fees for other course(s) will not be refunded. **IN ANY CASE IN ONE ACADEMIC YEAR YOU CAN APPEAR FOR ONLY ONE PART TIME COURSE EXAM.**
3. Tuition and Other Fees :
N.B. : These are part time courses. No fee concessions are applicable to any category.

F. L. DEPARTMENT FEES FOR PART TIME COURSES IN 2024-25 (Maharashtra Domicile*)						
New Name	Foundatio n Course Level 1	Foundatio n Course Fast Track Level 1	Foundatio n Course Level 2	Foundatio n Course Fast Track Level 2	Foundatio n Course Level 3	Foundatio n Course Level 4
Old Name	Certifica te Course	Intensive Certifica te	Diploma	Intensive Diploma	Advanced Diploma	Special Diploma
Tuition fee	6825	6500	7930	9035	8775	10985
Student Welfare	120	120	120	120	120	120
Development Fee	125	125	125	125	125	125
Disaster Mgmt Fund	20	20	20	20	20	20
Computeriza tion Fee	100	100	100	100	100	100
Registratio n Fee	75	75	75	75	75	75
Student Safety Insurance	20	20	20	20	20	20
Admission Fee	50	50	50	50	50	50
Student AID Fund	10	10	10	10	10	10
Student Activities	1000	1000	1000	1000	1000	1000
Corpus Fund	4	4	4	4	4	4
Sport Fund (Fit India)	200	200	200	200	200	200
Total Fees	8424	8099	9654	10759	10499	12709

For Non-Maharashtra Domicile the tuition fees are double, Other Fees remain the same. For Foreign Nationals, the tuition fees are three times, Other Fees remain the same.

Language wise Eligibility and Batches

N.B. : AFTER considering the social reservations -

- All the Courses in all the languages have 70% seats for Basic Qualification and 30% for Equivalent qualification.
- Please enter the MARKS in figures. Grades alone are not sufficient to prepare the merit list. Conversion of CGPA into marks is the responsibility of the candidate.

- (iii) Candidates who wish to take admission to any Level 2/3/4 on the basis of equivalent qualifications will have to pass an entrance test if necessary. Details will be communicated separately to concerned candidates.

JAPANESE LANGUAGE ELIGIBILITY

Foundation Course / Foundation Course Fast Track in Japanese – Level 1	Basic Qualification: HSC [12th standard of a State / Central Board/ IB] passed or a Three-year Diploma in any subject after 10th Std
Foundation Course in Japanese - Level 2	Basic qualification: 1. Certificate course in Japanese from SPPU 2. Intensive Certificate course in Japanese from SPPU Equivalent Qualification: 75% in JLPT level N5 (Old Pattern Yonku) OR JLPT level N4 (Old Pattern Sankyu) pass
Foundation Course in Japanese - Level 3	Basic Qualification: Diploma in Japanese from SPPU Equivalent Qualification: 75% in JLPT level N4 (Old pattern Sankyu) OR JLPT level N3 (Old Pattern Nikyu) pass
Foundation Course in Japanese - Level 4	Basic Qualification: Advanced Diploma in Japanese from SPPU Equivalent Qualification: 60% in JLPT level N3 (Old pattern Nikyu)

JAPANESE LANGUAGE BATCHES 2024-25					
Batch	Days	Session	Timings	Centre	Capacity
Foundation Course in Japanese – Level 1 (Formerly Certificate Course in Japanese) (Total: 200 seats)					
J C 1	M - W - F	Morning	7:30 am - 9:30 am	DFL	50
J C 2	M - W - F	Morning	10:00 am – 12:00 noon	Online	50
J C 3	T – Th - S	Evening	6:30 pm - 8:30 pm	DFL	50
J C 4	Sat - Sun	Morning	10:00 am - 1.00 pm	Online	50
Foundation Course in Japanese – Level 1 (Formerly Intensive Certificate Course in Japanese) (Total: 50 seats)					
J I C 1	Mon to Fri	Morning	7.30 am to 9.30 am	DFL	50
Foundation Course in Japanese – Level 2 (Formerly Diploma Course in Japanese) (Total: 100 seats)					
J D 1	M – W - F	Morning	7.30 am to 9.30 am	Online	50
J D 2	M - W - F	Evening	6:30 pm – 8:30 pm	DFL	50
Foundation Course in Japanese – Level 3 (Formerly Advanced Diploma in Japanese) (Total: 50 seats)					
J A 1	M – W - F	Morning	7.30 am to 9.30 am	DFL	50
Foundation Course in Japanese – Level 4 (Formerly Special Diploma in Japanese Civilization and Translation) (Total: 50 seats)					
J S 1	Sat - Sun	Morning	08:00 am–10:00 am	Online	50

FRENCH LANGUAGE COURSES: ELIGIBILITY

FRENCH – Eligibility per level	
Foundation Course / Foundation Course – Fast Track - in French Level 1	<p>Basic Qualification : HSC of any State /Central Board or IB</p> <p>Equivalent Qualification Three year Diploma in any subject after 10th Std</p>
Foundation Course / Foundation Course – Fast Track - in French Level 2 HSC + (any one of 1., 2. Or 3.)	<p>Basic Qualification :(70% seats)</p> <p>1. Certificate course in French from SPPU</p> <p>2. Intensive Certificate course in French from SPPU</p>
	<p>Equivalent Qualification :(30% seats)</p> <p>3. DELF A1 level exam of Common European Framework of Reference for Languages (French) passed</p> <p>(course attended certificate, local Alliance / other institution exam certificate not acceptable)</p>
Foundation Course in French Level 3 HSC + (any one of 1. Or 2.)	<p>Basic Qualification 1. Diploma in French of SPPU</p>
	<p>Equivalent Qualification : 2. DELF A2 level exam of Common European Framework of Reference for Languages (French) passed</p> <p>(course attended certificate, local Alliance / other institution exam certificate not acceptable)</p>
Foundation Course in French Level 4 HSC + (any one of 1., 2., 3. Or 4.)	<p>Basic Qualification :</p> <p>1. Advanced Diploma in French of SPPU</p>
	<p>Equivalent Qualification :</p> <p>2. BA passed with French as general subject with min. 70% in French</p> <p>3. BA passed with French as special subject with min. 60% in French.</p> <p>4. DELF B1 level exam of Common European Framework of Reference for Languages (French) passed</p> <p>(course attended certificate, local Alliance / other institution exam certificate not acceptable)</p>

FRENCH LANGUAGE BATCHES 2024-25					
Batch	Days	Session	Timings	Centre	Capacity
Foundation Course in French Level 1 (Formerly Certificate Course in French) (Total : 300 seats)					
F C 1	Tue –Thu –Sat	Morning	8:30 - 10:30 a.m.	FL Dept	50
F C 2	Mon –Wed – Fri	Evening	6:30 - 8:30 p.m.	FL Dept	50
F C 3	Mon –Wed – Fri	Afternoon	4 - 6 p.m.	FL Dept	50
F C 4	Mon –Wed – Fri	Afternoon	4 - 6 p.m.	Online	50
F C 5	Mon –Wed – Fri	Evening	6:30 - 8:30 p.m.	Online	50
F C 6	Sat - Sun	Morning	8 - 11 a.m.	Online	50
Foundation Course -Fast track - in French Level 1 (Formerly Intensive Certificate Course in French) (120 Seats)					
F I C 1	Mon to Fri	Morning	8:30 - 10:30 a.m.	Online	40
F I C 2	Mon to Fri	Afternoon	4 to 6 p.m.	FL Dept	40
F I C 3	Mon to Fri	Evening	6:30 - 8:30 p.m.	Online	40
Foundation Course in French Level 2 (Formerly Diploma Course in French (Total : 150 seats)					
F D 1	Mon–Wed–Fri	Morning	8:30-10:30 a.m.	FL Dept	50
F D 2	Tue –Thu –Sat	Afternoon	4 - 6 p.m.	FL Dept	50
F D 3	Mon–Wed–Fri	Evening	6:30 - 8:30 p.m.	Online	50
Foundation Course -Fast track - in French Level 2 (Formerly Intensive Diploma Course in French (Total : 80 seats)					
FID 1	Mon to Fri	Morning	8:30-10:30 a.m.	Online	40
FID 2	Mon to Fri	Evening	6:30 - 8:30 p.m.	Online	40
Foundation Course in French Level 3 (Formerly Advanced Diploma in French) (Total : 40 seats)					
F A 1	Mon–Wed–Fri	Evening	6:30 - 8:30pm	FL Dept	40
Foundation Course in Commercial French Level 4 (Formerly Special Diploma in Commercial French) (Total : 25 seats)					
F S C	Tue –Thu	Evening	6:30 - 8:30pm	Online	25
Foundation Course in French Translation Level 4 (Formerly Special Diploma in French Translation) (Total : 25 seats)					
FST	Mon–Wed	Evening	6:30 - 8:30pm	Online	25
Foundation Course in Teaching French Level 4 (Formerly Special Diploma in Teaching French) (Total : 15 seats)					
FSTF	Mon–Wed	Afternoon	4 - 6 p.m.	Online	15

GERMAN LANGUAGE COURSES: ELIGIBILITY

<p>Foundation Course / Foundation Course - Fast Track - in German Level 1</p>	<p>Basic Qualification : HSC of any State /Central Board or IB</p> <p>Equivalent Qualification Three year Diploma in any subject after 10th Std</p>
<p>Foundation Course / Foundation Course - Fast Track - in German Level 2</p>	<p>Basic Qualification :(70% seats) Certificate / Int. Certificate course in German from SPPU</p> <p>Equivalent Qualification :(30% seats)</p> <ol style="list-style-type: none"> 1. HSC with minimum 70% marks in German subject of 100 marks paper 2. F.Y.B.A. / B. Com. with 70% marks in German Subject at beginner's OR advanced level 3. 180 hrs. course in German with minimum 80% marks. 4. A2 of Goethe Inst./ MMB (grade 'passed')
<p>Foundation Course in German Level 3</p>	<p>Basic Qualification :(70% seats) Diploma/ Int. Diploma in German of SPPU</p> <p>Equivalent Qualification :(30% seats)</p> <ol style="list-style-type: none"> 1.S.Y.B.A. with at least 60% marks in German general or Special 2.360 hrs. course in German with min. 80% marks. 3. B2 of Goethe Inst./MMB (grade 'passed')
<p>Foundation Course in German Level 4</p>	<p>Basic Qualification :(70% seats) Adv. Diploma in German of SPPU</p> <p>Equivalent Qualification :(30% seats)</p> <ol style="list-style-type: none"> 1.B.A. with at least 60% marks in German at general or Special level 2.540 hrs course in German with min. 80% marks. 3. C1 of Goethe Inst./MMB with 80% marks (grade 'Gut')

GERMAN LANGUAGE BATCHES 2024-25					
Batch	Days	Session	Timings	Centre	Capacity
Foundation Course in German Level 1 (Formerly Certificate Course in German) (Total : 350 seats)					
G C 1	Mon–Wed–Fri	Morning	8.30 – 10.30am	Offline (DFL)	50
G C 2	Mon–Wed–Fri	Afternoon	4.00 – 6.00pm	Online	50
G C 3	Mon–Wed–Fri	Evening	6.30 – 8.30pm	Online	50
G C 4	Mon–Wed–Fri	Evening	6.30 – 8.30pm	Online	50
G C 5	Mon–Wed–Fri	Evening	6.30 – 8.30pm	Online	50
G C 6	Tue –Thu –Sat	Evening	6.30– 8.30pm	Offline (DFL)	50
G C 7	Sat –Sun	Morning	8.00 – 11.00am	Online	50
Foundation Course – Fast Track - in German Level 1 (Formerly Intensive Certificate Course in German) (Total : 250 seats)					
G I C 1	Mon to Fri	Morning	8.30 – 10.30am	Online	50
G I C 2	Mon to Fri	Afternoon	4.00 – 6.00pm	Offline (DFL)	50
G I C 3	Mon to Fri	Evening	6.30 – 8.30pm	Offline (DFL)	50
G I C 4	Mon to Fri	Evening	6.30 – 8.30pm	Online	50
G I C 5	Mon to Fri	Evening	6.30 – 8.30pm	Online	50
Foundation Course in German Level 2 (Formerly Diploma Course in German) (Total: 100 seats)					
G D 1	Mon–Wed–Fri	Morning	8.30 am – 10.30am	Offline (DFL)	50
G D 2	Mon–Wed–Fri	Evening	6.30pm – 8.30pm	Online	50
Foundation Course – Fast track - in German Level 2 (Formerly Intensive Diploma in German) (Total: 100 seats)					
GID 1	Mon–Fri	Morning	8.30-10.30 am	Online	50
GID 2	Mon–Fri	Evening	6.30-8.30 pm	Offline (DFL)	50
Foundation Course in German Level 3 (Formerly Advanced Diploma in German) (Total : 100 seats)					
GAD 1	Mon–Wed–Fri	Morning	8.30 –10.30 am	Online	50
GAD 2	Mon–Wed–Fri	Evening	6.30-8.30 pm	Offline (DFL)	50
Special Diploma in German Translation (Total :50 seats)					
G S T	Tue –Thu	Evening	6.30 – 8.30 pm	Online	25
Special Diploma in Commercial German (Total : 50 seats)					
G S C	Mon–Wed	Evening	6.30 – 8.30 pm	Online	25

RUSSIAN LANGUAGE ELIGIBILITY

Foundation Course in Russian – Level 1	Basic Qualification : HSC of any State /Central Board or IB Equivalent Qualification Three year Diploma in any subject after 10 th Std
Foundation Course in Russian – Level 2	Basic Qualification : 1. Certificate course in Russian from SPPU (University of Pune) (70% seats) Equivalent Qualification : 2. HSC and a Course in Russian of at least 180 hrs. from a recognized institute
Foundation Course in Russian – Level 3	Basic Qualification : Diploma in Russian of SPPU (University of Pune) Equivalent Qualification : Course in Russian of at least 350 hours from a recognized institute
Foundation Course in Russian – Level 4	Basic Qualification : Advanced Diploma in Russian of SPPU (University of Pune) Course in Russian of at least 540 hours from a recognized institute

RUSSIAN LANGUAGE BATCHES 2024-25					
Batch	Days	Session	Timings	Centre	Capacity
Foundation Course in Russian – Level 1 (Formerly Certificate Course in Russian) (Total : 40 seats)					
R C 1	Sat -Sun	Morning	8.00 -11:00 am	Online	20
R C 2	Tue–Thus–Sat	Evening	6.30 – 8.30 pm	Offline (DFL)	20
Foundation Course in Russian – Level 2 (Formerly Diploma Course in Russian) (Total :10 seats)					
R D 1	Mon – Wed - Fri	Evening	6.30 ~ 8.30pm	Offline (DFL)	20
Foundation Course in Russian – Level 3 (Formerly Advanced Diploma in Russian) (Total : 10 seats)					
R A 1	Mon –Wed –Fri	Evening	6:30 ~ 8:30 pm	Offline (DFL)	20
Foundation Course in Russian – Level 4 (Formerly Special Diploma Course in Russian) (Total : 10 seats)					
R S 1	Thu –Sat	Evening	6:30 ~ 8:30 pm	Offline (DFL)	20

SPANISH LANGUAGE ELIGIBILITY

Foundation Course in Spanish Level 1	<p>Basic Qualification : HSC of any State /Central Board or IB</p> <p>Equivalent Qualification Three year Diploma in any subject after 10th Std</p>
Foundation Course - Fast Track - Level 1	<p>Basic Qualification : HSC of any State /Central Board or IB</p> <p>Equivalent Qualification Three year Diploma in any subject after 10th Std</p>
Foundation Course in Spanish Level 2	<p>Basic Qualification: Certificate course / Intensive Certificate course in Spanish from SPPU</p> <p>Equivalent Qualification: (1) A2 or higher certificate of DELE exam OR (2) FYBA with Spanish OR (3) equivalent course in Spanish of at least 180 hours from any other institute with 75% or more at the highest-level exam conducted at said institute OR (4) Spanish at the 10+2 level (HSC) with 75% or more in the Spanish exam</p>
Foundation Course in Spanish Level 3	<p>Qualification: Diploma in Spanish of SPPU</p> <p>Equivalent Qualification: (1) B1 or higher certificate of DELE exam OR (2) SYBA with Spanish OR (3) equivalent course in Spanish of at least 360 hours from any other institute with 75% or more at the highest-level exam conducted at said institute</p>

SPANISH LANGUAGE BATCHES 2024-25					
Batch	Days	Session	Timings	Centre	Capacity
Certificate Course in Spanish (Total: 150 seats)					
S C 1	Tue – Thu - Sat	Morning	7:30 ~ 9:30 am	Online	50
S C 2	Mon- Wed- Fri	Evening	6.30 ~ 8.30 pm	Online	50
S C 3	Tue - Thu - Sat	Evening	6.30 ~ 8.30 pm	Offline (DFL)	50
Intensive Certificate Course in Spanish (Total seats 50)					
S I C 1	Mon. to Fri.	Evening	6:30 ~ 8:30 pm.	Online	50
Diploma Course in Spanish (Total: 70 seats)					
S D 1	Mon -Wed- Fri	Evening	6:30 ~ 8:30 pm.	Online	35
Advanced Diploma in Spanish (Total: 35 seats)					
S A 1	Tue - Thu - Sat	Evening	6:30 ~ 8:30 pm	Online	35

Instructions

ALL THE ADMISSIONS WILL BE DONE ON THE BASIS OF MERIT.

Procedure of admission:

1. Log on to <https://campus.unipune.ac.in/CCEP/Login.aspx>
2. Do go through the User Manual which takes you through the whole process step by step.
3. If you have already sought admission for any Post Graduate course of SPPU, you have to log in with the same ID.
4. Fill up the form carefully and completely. The general information part is common to all courses. There do mention the qualifying exam under your previous qualifications. Then only it will be visible in the drop-down menu when you are applying for a specific course.
5. To apply for a specific course, click on Apply for Course. In the Drop-down menu select ALL or Humanities. There you will see the name of courses. Click on the course you want to apply for.
6. You can edit your application form till you pay the application fees. Once the application fees are paid, you can neither edit the form, nor create another application for the same course.
7. The application fee is to be paid **ONLINE**. Download the completed form by clicking on the print link. Take a print out of the **Application Form containing 3 pages: Application Form; Declaration Page; Payment acknowledgment page. The Payment acknowledgment will also contain your form number.**
8. Beginners may apply for more than one language by creating a separate form and challan for each language course and by paying application fees of Rs.600/- (or Rs 400/-) for each application. Even if your name appears in the merit lists of more than one language, you can take admission to **only one** language course. The application fee paid for the other part time course / language(s) will NOT be refunded.
9. If a particular beginners' course is oversubscribed, we may offer you to enroll for another language where there are seats for the same application fees. Hence do fill up the second language preference. A mail will be sent to those remaining after third merit list.
10. The merit lists for all the courses will be put up on the notice board of the **Department of Foreign Languages, SPPU, Pune 411004** as well as will be available on <https://campus.unipune.ac.in/CCEP/Login.aspx> and the FL department home page http://unipune.ac.in/dept/fine_arts/foreign_languages/default.htm