



**SAVITRIBAI PHULE PUNE UNIVERSITY
DEPARTMENT OF COMMERCE**

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DC: 3377/19

Date: 04/06/2019

**Course work for Research Scholars registered for Ph. D in the
Faculty of Commerce & Management**

All research scholars who are registered for Ph. D in the faculty of Commerce and Management in Savitribai Phule Pune University are hereby informed that they should register for course work with the Department of Commerce on or before **20th June, 2019**. In this connection, the following formalities need to be completed.

1. Submission of application in the prescribe format.
2. Payment of fees as prescribed for the course work.
3. Following documents should be submitted :-
 - a. Letter of confirmation of registration issued by Research Centre and Topic Approval Letter issued by R. R. Committee Savitribai Phule Pune University.
 - b. No objection certificate from the institution / college in which the research scholar is working. (If employed)
 - c. Letter from guide.

Following are the guidelines to be followed by the candidates for completion of course work:

1. Compulsory attendance of the course work as per the prescribed rules and disciplines.
2. Adhering of the rules and directions given by the Course Coordinator.
3. Completion of Assignments, Projects, Presentations and other work related to course work is mandatory within the time frame given.

Patil
04/06/19
Dr. Supriya Patil
Prof. & Head

Department of Commerce
Savitribai Phule Pune University,
Formerly University of Pune
Pune - 411 007

COURSE WORK

The course work for Ph. D. programme in the Faculty of Commerce and Management shall be implemented as follows:

The total number hours for course work shall be 115 hours. The distribution shall be as follows:

Sr. No.	Activities	Learning Hours
1	Subject Specific Advanced Level Learning	36 hrs.
2	Panel Discussion	07 hrs.
3	Research Proposal writing	11 hrs.
4	Assignments/Library work (1 General Assignment) (1 subject specific)	15 hrs.
5	Research Paper Writing	10 hrs
6	Field Work	12 hrs
7	Presentation	24 hrs
6	Total	115 hrs.

1. The Department of Commerce, Savitribai Phule Pune University will charge an amount **Rs. 9,500 /-** as fees for **Ph. D. Course Work** through the Demand Draft from nationalized bank in the favor of '**Finance & Accounts Officer, Savitribai Phule Pune University, Pune - 411 007**'.

2. Exemption to scholars from course work:

All exemptions shall be granted as per UGC & Savitribai Phule Pune University guidelines.

3. The course work will start tentatively in last week of **June, 2019**. If there are any changes, centre shall communicate to the candidate through information displayed on university website.





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(Application for Course Work in the Faculty of Commerce)

Name of the scholar

Surname Name Father's/Husband's Name

Qualification:

Qualification	Year	Percentage	University	Specialization
M.Com				
M. Phil				
NET/SET				

Institution:

Name of the Institution : _____

Address :- _____

E-Mail :- _____ Telephone(Office): - _____

Residential:

Residential address :- _____

Email :- _____ Mobile No :- _____

Specialization opted :- _____

Title of the Topic :- _____

Date of Registration :- _____ Registration no :- _____

Name of the Guide :- _____

Research Centre :- _____

Place: -

Date: -

Signature

Undertaking from the Coursework participants

I agree to pay the fees for
Course work of Rs..... (As per
university rule)

I also agree to pay additional fees if the university declares the revised fees structure. I also agree to abide by all the rules, guidelines and regulation governing the course work. I shall attend all the classes punctually and regularly. I shall abide by all the rules of discipline and conduct of course. I shall observe due diligence in fulfilling the requirements of course work.

Date: -

Place: -

(Name of the scholar)

(Signature)