



Savitribai Phule Pune University
Department of Commerce
M. Com and M. Com (E-Commerce)Part – I
Admissions AY 2019-20



Important Guidelines

Admission procedure will be conducted as follows for admission to M. Com and M. Com (E-Commerce) programme for the Academic Year 2019-20

Read the instructions carefully

1. The admission process for first merit list will be from Thursday 25th July, 2019 to Saturday 27th July, 2019.
2. The timings for admission process will be from 11 a.m. to 2 p.m. and 3 p.m. to 05.00 p.m.
3. Students have to carry all documents in original for verification and two sets of self attested Xerox copies for submission. (List of documents is attached below)
4. A student has to pay fees online or through challan (Cash payment in Bank) generated by the office as per the rules prescribed by the university.
5. It is necessary to bring photo ID proof like Aadhar Card, Driving Licences, Pan Card, and Passport as proof.
6. Student should be personally present for admission process.
7. Department is not responsible for admission to hostel.

(Note: Students who fails to report for admission (as per merit list) before 27th July, 2019, will lose their chance for admission and subsequently the seat will be offered to the students on waiting list.)

Documents –

1. SSC Mark sheet
2. SSC Passing Certificate
3. HSC Mark sheet
4. HSC Passing Certificate
5. Graduation Mark sheet
6. Graduation Passing / Degree Certificate
7. Post Graduation Mark sheet
8. Post Graduation Degree Certificate
9. Gap Certificate
10. Transfer Certificate
11. Migration Certificate (If Applicable)
12. Nationality Certificate
13. Domicile Certificate
14. School leaving
15. Passport
16. Birth Certificate
17. Adhar Card Xerox
18. Income certificate (If Applicable)
19. Caste Certificate
20. Non - Creamy Layer for year 2019-20
21. Caste validity