



## SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE

### SKILL DEVELOPMENT CENTRE

#### Certificate Course in Technical Writing

##### I. Salient Features of the Course:

1. The course is of three months duration and will be conducted for 4 hours in each week on the weekend days. (15 Weeks)
2. The total teaching session hours will be 60. (Practical for 30 Hours Extra)
3. For practical sessions candidates can complete the assigned practical work at their own pace.
4. The teaching faculty include the experienced and renowned persons from academia and industry.
5. The course is planned to be conducted via online mode and will commence in January 2022.

##### II. Special Feature:

- **The teaching faculty includes the experienced and renowned persons from academia and industry.**
- **One day free workshop on technical writing where you can interact with well-known industry experts!**

##### III. Link for Registration:

<https://forms.gle/s16Zz5pbHwo7YMbp9>

##### IV. Course Fees: INR 20000

##### V. Course Components:

1. Linguistics
2. Document Design
3. Document Development Cycle
4. Information Types
5. Trends in Technical Writing

##### VI. Evaluation and Certification:

- I. Final Test: Written: 50 Marks
- II. Final Test Practical: 50 Marks

Student will be awarded Certificate of Completion upon successful completion of the course.

##### Course Co-ordinator

Dr. Anjali Jagtap-Ramteke  
Skill Development Centre  
Savitribai Phule Pune University, Pune  
Contact No. 9881409638



# SAVITRIBAI PHULE PUNE UNIVERSITY

Skill Development Center

Announces

## Course In Technical Writing

Starts in January

Every Friday & Saturday  
3:00 pm to 5:00 pm

CONTACT  
9881409638,  
02025622007

Dr. Anjali Jagtap-Ramteke  
Programme Co-ordinator

Dr. Parag Kalkar  
Director

For Registration

<https://forms.gle/ubQJx8uJqfVjscyh7>

ADDRESS

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